



***Capacity building for the alignment with the acquis in the area of agriculture, rural development,
food safety, veterinary and phytosanitary policy***

EuropeAid/138038/DH/SER/RS

Terms of Reference Chapter 11, No 12

**Senior Non-key expert on Project Component 1 – Veterinary Expert in Vaccination Campaign against
rabies: Senior Experts NKE 12**

1. Project Background

The overall objective of the project is to improve the capacity of the MAFWM to manage the process of integration with the EU policies in the agriculture and rural development.

The European Agricultural Fund for Rural Development (EAFRD) and European Agricultural Guarantee Fund (EAGF) constitute the main legislation body of the Common Agricultural Policy could be transposed directly to the candidate countries.

The correct administrative application is crucial for the functioning of the Common Agricultural Policy and the EU internal market. The EU legislation from Chapter 11 May have a significant impact on the current policy support to agriculture in the Republic of Serbia.

Through the implementation of Component 1, this project supports the MAFWM, and other bodies, stakeholders involved in the EU accession process with support in transposition of *acquis* and preparations for implementation of EU Common Agriculture Policy and associated *acquis*. The project shall provide high quality expertise to the EU integration process in the Republic of Serbia for Chapter 11.

The project will have two-fold approach: (1) provide support to coordination and managing the process (2) provide technical (content-oriented) support end expertise on demand to the relevant structures in the MAFWM and other institutions.

2. Reference document

Terms of Reference of the Project: EuropeAid/138038/DH/SER/RS Capacity building for the alignment with the *acquis* in the area of agriculture and rural development and the tender documentation.

3. Terms of Reference Relevance

This mission will be carried out in the framework of the project activities as described in the Terms of Reference, Project Proposal and Implementation plan.

The present assignment will contribute to the achievement of Component 1 by providing expertise and supporting the beneficiary institutions to build up well-functioning process of transposition of EU *acquis* related to Chapter 11 and Chapter 12.



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In particular, it concerns the control of the implementation of a vaccination campaign in relation to the fulfilment of a Supply Contract.

The subject of the contract is the supply, delivery, storage and transport (including aerial distribution for vaccines against rabies) by a Contractor that will be selected for the following goods: Rabies Vaccine Bait: Vaccine for the oral immunisation of red foxes (*vulpes vulpes*) **for autumn campaign 2019 distributing 1.671.000 pieces.**

The territory for vaccination shall be the whole territory of Serbia excluding the urban settlements, main roads and water areas. Total area of the country is 78.998 km². Area designated for vaccination is approximately 75.210 km².

The total planned number of baits is **1.671.000** for one campaign, in accordance with distribution list presented in section 1.4 of the Technical Specifications. Average density of vaccine baits in 23 districts will be 22 per km², except in two districts (Kolubarski and Mačvanski) where density of vaccine baits shall be 25/km².

The forecasted period of implementation is 6 months starting from September 2019.

4. Assignment objective(s)

In this respect the project needs the expert's support and the engagement of expert concerns the following Project activities:

Activity 1.3.6 Provision of all necessary assistance for preparation, evaluation, or oversight of future capacity building and/or supply projects in the areas covered by Chapters 11 and/or 12.

Control of the implementation of a vaccination campaign done through the somministration of the **Rabies Vaccine Bait:** Vaccine for the oral immunisation of red foxes (*vulpes vulpes*) for autumn campaign 2019.

Main Tasks

Within the above-mentioned activities the Senior NKE will cooperate with the TL and will implement the following actions:

- Provide professional and technical support to the Contracting Authority and Beneficiary in the process of procurement, monitoring the execution of the public procurement contract and verify the fulfilment of the contractual obligations;
- Check that the rules on publicity and visibility are in accordance with the relevant EU rules, as well as the implementation of the Contract for the procurement of vaccines;
- Control of the accuracy of the implementation of the 2019 aerial campaign for vaccination of foxes and other wild carnivores against rabies conducted by the Contractor;
- Elaborate a check list against 2019 campaign and prepare a follow up TOR to verify the impact



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and to monitor the above mentioned campaign;

- Cooperation with the TL in the implementation of the activities mentioned in the ToR;
- Perform on-the-spot checks and controls to verify information on the status of Contract implementation;
- Ensure timely and adequate planning, implementation and verification of the effectiveness of corrective measures resulting from the recommendations following documentation monitoring program of vaccination campaigns;
- Monitor and report on project implementation dynamics (including campaign monitoring, unannounced site visits during bait distribution);
- Perform regular analyses and evaluates activity reports from Contractors to determine that rabies vaccines have been stored, distributed and handled in accordance with the terms of the contract.

5. Related Outputs

- Check list for 2019 campaign tendering documentation in order to verify the impact and to monitor the above mentioned campaign prepared;
- Report in relation to the control of the accuracy of the implementation of one aerial campaign for vaccination of foxes and other wild carnivores against rabies conducted by the Contractor elaborated;
- Check lists for monitoring verification of the above mentioned campaign produced;
- Accuracy of the implementation of the 2019 aerial campaigns for vaccination of foxes and other wild carnivores against rabies conducted by the Contractor controlled;
- Support to the Contracting Authority and Beneficiary in the process of procurement, monitoring the execution of the public procurement contract and verify the fulfilment of the contractual obligations provided;
- On-the-spot checks, data analysis and controls to verify the information on the status of contract implementation performed;
- Planning, implementation and verification of the effectiveness of corrective measures resulting from the recommendations following documentation surveillance program, of vaccination campaigns elaborated and implemented in due time;
- Publicity and visibility compliance with the relevant EU rules, as well as the Contract for the procurement of vaccines ensured;
- Project implementation dynamics (including campaign monitoring, unannounced site visits during bait distribution) monitored and report produced;
- Regular analyses and evaluation of activity reports from Contractors to determine that rabies vaccines have been stored, distributed and handled in accordance with the terms of the Contract performed;
- Cooperation with the TL in the implementation of the activities mentioned in the ToR ensured.



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6. Timing and duration of mission/s

The assignment shall be implemented in Belgrade, Serbia and airports in Serbia used for areal campaign, in the period September 2019 to June 2021, up to 20 working days. The number of days is subject to extension as needed.

7. Reporting

The expert will deliver monthly reports in the English language on every last workday of the month she/he worked, with attached all written deliverables. The report will be attached to the expert's draft timesheet.

8. Expert profile

- Qualifications and skills

- University degree in related fields;
- Master degree in Veterinary Medicine;
- Computer literacy (command of Microsoft Office - Word, Excel, PowerPoint) and Geographical Information System tools.

- General professional experience

- Minimum 10 years of general postgraduate professional experience.

- Specific professional experience

- Minimum 10 years of relevant specific professional experience in the Veterinary sector;
- Experience in EU procurement procedures (e.g. supply tender) in line with PRAG rules;
- Experience in at least one oral vaccination campaign against rabies is a must;
- Experience in monitoring and inspection is an asset;
- Excellent communication skills;
- Excellent organizational planning and writing skills;
- Ability to work in international environment.

9. Evaluation of work

The KE 1, TL and the Beneficiary's representative, will assess the expert's performance.



The Republic of Serbia

Ministry of
Agriculture, Forestry
and Water
Management

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ЗА ТЕБЕ

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11. Application

Application letter and EU format CV, both in English, must be submitted by e-mail to hr@weglobal.org and olivera.maric@weglobal.org no later than 30th September 2019, titled: "Application for the position – **Project Component 1 - Veterinary Expert in Vaccination Campaign against rabies Senior Experts NKE 12**".

References must be available on request.

Only short-listed candidates will be contacted.

The Project is an equal opportunity employer, in respect of the principles of good governance, sustainable development and gender equality.

All applications will be considered strictly confidential.

Advertised posts are not available to civil servants or other officials of the public administration in the beneficiary country, Serbia.