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Projekat finansira Evropska unija

Terms of Reference (ToR) for a Short-Term assignment

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| Technical assistance requested: | One (1) Senior Non-Key Expert in the area of inspection of radiation practices |
| Project Title: | Policy and Legal Advice Centre (PLAC II), Serbia |
| Ref: | EuropeAid/137065/DH/SER/RS |
| Service Contract No.: | (CRIS) 2016/375-724 |
| Main beneficiary: | The European Integration Office of the Republic of Serbia and the Negotiating Team |
| Target Beneficiaries: | Ministry of Agriculture and Environmental Protection-Inspection for radiation protection (MAEP-IRP), in charge of inspection of radiation protection practices and Serbian Radiation Protection and Nuclear Safety Agency (SRPNSA), in charge of licensing of radiation protection practices |
| Content of the assignment: | Assistance in drafting inspection programme for radiation practices |
| Budget Line / Expert Category: | Senior Non-Key Expert |
| Duration of the assignment: | 5 working days, spent during one mission tentatively planned in the period from June to July 2017 |

1. Relevant background information

Background information in relation to PLAC II project:

The scope of PLAC II project is to provide support to relevant national institutions in charge of alignment of national legal acts with the EU acquis and to contribute to further building of capacities of relevant national structures for successful carrying out of accession negotiations.

The PLAC II project should achieve two results:

RESULT 1 - Enhanced compatibility of national legislation with EU legislation and its effective implementation,

RESULT 2 - Enhanced capacities of the relevant national structures for successful carrying out of accession negotiations.

In general, the project aims at fostering the process of accession negotiations of Serbia by supporting the effective alignment of national legislation with the acquis and its implementation and by further building the capacities of involved carriers of the EU integration process in Serbia. After completion of screening process in 2015, Serbian public administration has entered into much more demanding and obliging exercise of accession negotiations, whereby each step and every decision should result in approaching actual membership in the EU. For this scenario to happen in accordance with planned dynamics, preparedness, adequate institutional capacity of public administration with highly competent staff is of crucial importance. In the core period of the negotiations, PLAC II Project shall support domestic line institutions and the negotiating structures both in performance of quality operational work in relation to harmonisation process and in the effective coordination during various stages and phases in the process for different negotiation chapters.



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Background information in relation to Chapter 15 – Energy and related to radiation protection and nuclear safety area:

Council Directive 2013/59/Euratom on basic safety standards for protection against the dangers arising from exposure to ionising radiation sets general requirements for establishing system or systems of inspection in the field of radiation protection. Article 24 of the Directive requires application of graded approach to different parts of regulatory system including appropriate inspection. Article 104 of the Directive requires that competent authority establishes an inspection programme taking into account the potential magnitude and nature of the hazard associated with practices, a general assessment of radiation protection issues in the practices, and the state of compliance with other regulatory requirements. In this regard, Serbia will, according to Screening Report, Chapter 15-Energy (III.i.) ensure practical application of the relevant *acquis* in the area of inspection of radiation practices as required by the Council Directive 2013/59/Euratom.

Relevant national legal acts are partially harmonized with Council Directives 2013/59/Euratom. According to the NPAA for 2016-2018, section 3.15.3, further improvements of the national legislation are planned to comply with requirements of EU *acquis* in the field of radiation protection and nuclear safety, i.e. with Council Directives 2013/59/Euratom. In this connection, new legislation is planned to be adopted by 2018. Currently, the competences for inspection of radiation protection practices are within the MAEP-IRP, while competences for licensing radiation protection practices are within SRPNA. According to NPAA (page 742, 744), it is planned to merge all regulatory activities of SRPNSA and MAEP by legislative and institutional changes in accordance with EU *acquis*.

2. Description of the assignment

2.1 Specific objectives

The specific objective of this assignment is to provide assistance in drafting Inspection Programme for different radiation practices in planned exposure situation (medicine, industry, research, education) based on risk assessment regarding the magnitude and likelihood of exposures. Such Programme will serve to the competent authority as a tool for conducting inspections of radiation practices and control of the compliance with the licence conditions and other regulatory requirements, by taking into account graded approach and the requirements of the Directive 2013/59/Euratom. The assistance shall also include preparation of Inspection Reports by the competent authority.

2.2 Requested services

The Senior NKE is expected to provide the following services:

- a) To draft Inspection Programme for different radiation practices (medicine, industry, research, education), complemented by a proposal on the model of inspection reports.

2.3 Outputs

The Senior NKE is expected to deliver the following outputs:

- Draft Inspection Programme for different radiation practices (medicine, industry, research, education) complemented by a proposal on the model of inspection reports.



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2.4 Reporting

The NKE shall provide the following reports by using the templates of the Project:

- Final Mission Report, with description of all activities and outputs provided by the NKE in the context of this assignment.

Submission of reports:

- Draft Final Mission Report shall be submitted to the Team Leader of the Project for review and comments no later than 1 week after completion of tasks under this assignment.
- Final version of the Final Mission Report prepared in the relevant quality shall be approved by the Team Leader of the Project. The report shall be signed by the NKE and the Team Leader no later than 2 weeks after completion of tasks under this assignment.
- The report and all prepared documents shall be submitted in hard copy and electronic version to the Team Leader of the Project.

2.5 Specifics

The NKE shall work under the guidance and follow the instructions of the Team Leader. The NKE shall collaborate with the project team, other experts involved and representatives of beneficiary institutions and national structures, as relevant.

The NKE's activities and outputs mentioned above may be adjusted by the Team Leader at any stage in the implementation of the Project, depending on the evolving needs of the Project, main beneficiary and/or target beneficiaries. The exact timing and duration of the mission shall be agreed with the Team Leader prior to the mission.

2.6 Final use of intervention and perspectives for the future

Assistance in drafting inspection programme for radiation practices will contribute to both strengthening of the regulatory control and enhancing of the capacities of MAEP-IRP and SRPNSA as competent authorities as well as to further alignment with the requirements of Articles 24 and 104 of Directive 2013/59/Euratom.

3. Expert input

3.1 Total working days

5 working days (WDs) in total have been planned for this assignment.


3.2 Period of the assignment

Tentatively from June to July 2017

3.3 Starting day

It is expected that the work will be performed during one mission in the period from June to July 2017 and starting, at the earliest, from 05 June 2017 onwards.

3.4 Location/Place of assignment

Project implemented by  in consortium with: IRZ, European Profiles,
Projekat sprovodi u konzorcijumu sa: Eurosupport and Eptisa



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The NKE has to deliver 100% of the input in Belgrade, Serbia.

3.5 Working language

English

4. Expert Profile

4.1 Qualifications and skills (25 points)

- University degree (where university degree has been awarded on completion of three years study in an university or equivalent institution) in the field relevant to the assignment
- Proficiency in English language
- Computer literacy (MS Office applications)

4.2 General professional experience (25 points)

- Minimum 10 years of postgraduate professional experience in the field of radiation practices in EU Member State

4.3 Specific professional experience (50 points)

- Proven postgraduate professional experience in a Competent Authority of EU Member State, in establishing systems of inspection for radiation practices, including surveillance and corrective actions
- Previous work experience in conducting inspection of radiation practices would be an advantage

5. Applications

Applications (EU format CV and application letter, both in English) need to be submitted by e-mail to SEPLAC@altairasesores.es not later than 17:00 hrs, **10 May 2017**, titled: **“Application for the position – Senior NKE in the area of inspection of radiation practices”**.

References must be available on request. Only short-listed candidates will be contacted.

The Project is an equal opportunity employer.

All applications will be considered strictly confidential.

Advertised post is not available to civil servants or other officials of the public administration in the beneficiary country, Serbia.

For more information, please contact Project Manager at Altair Asesores S.L.: m.garcia@altairasesores.es / Tel. +34 91 3952798