

## Prevention and Fight against Corruption

TERMS OF REFERENCE	
CONTRACT NO:	2017/386-597, PREVENTION AND FIGHT AGAINST CORRUPTION
OBJECTIVE(S):	1) STRENGTHENED CAPACITIES FOR REPRESSION OF CORRUPTION BY IMPROVING QUALITY OF INVESTIGATION, PROSECUTION AND TRIAL OF CORRUPTION-RELATED CASES IN LINE WITH THE STRATEGY AND ACTION PLAN AND THE RECOMMENDATIONS OF THE ACTION PLAN FOR CHAPTER 23, AS WELL AS WITH THE FINANCIAL INVESTIGATION STRATEGY AND THE NEWLY ADOPTED "LAW ON ORGANISATION AND JURISDICTION OF GOVERNMENT AUTHORITIES IN SUPPRESSION OF ORGANIZED CRIME, TERRORISM AND CORRUPTION"
ACTIVITY TITLE:	<b>3.14.1 - Conduct the assessment of case backlog in specialised units of RPPO and development of plan for resolving old cases.</b>
EXPERT CATEGORY:	<b>SENIOR NON-KEY EXPERT (2)</b>
POSITION:	<b>DETECTION AND REPRESSION OF CORRUPTION – AC SPECIAL DEPARTMENT CASE BACKLOG ASSESSMENT.</b>  1. <b>SNKE – EXPERT FOR ANALYSIS - IDENTIFICATION OF CAUSES, PREPARATION OF RECOMMENDATIONS, AND DEVELOPMENT OF RESOLUTION PLAN.</b> 2. <b>SNKE – EXPERT FOR ANALYSIS – IDENTIFICATION OF CAUSES, PREPARATION OF RECOMMENDATIONS AND DEVELOPMENT OF RESOLUTION PLAN.</b>
DAYS ALLOCATED:	<b>40 IN TOTAL (20 DAYS FOR EACH NKE)</b>
LOCATION:	<b>SERBIA</b>
START/END OF THE TASKS	<b>SEPTEMBER 2020 TO DECEMBER 2020</b>

## I. PROJECT BACKGROUND INFORMATION

### Beneficiary country

Republic of Serbia

### Contracting authority

European Union Delegation in the Republic of Serbia.

### Relevant Project Background

#### Overall Objective

Improve overall efficiency in fight against corruption and reduce all forms of corruption

#### Project Purpose

To strengthen national mechanisms for prevention and fight against corruption in accordance with the National Anti-Corruption Strategy and Action Plan for the Action Plan for Chapter 23.

## I. SCOPE AND CONTENT OF THE ASSIGNMENT

Performed under the overall supervision of the Key Expert 2 and Team Leader (indirect), in close cooperation with other TAT staff, the contribution of the requested SNKEs – Detection and Repression of Corruption Experts will address the following activities:

## Prevention and Fight against Corruption

Tasks	Deliverables
<b>1. Tasks of the SNKEs</b>	
<p>In coordination with KE2 she/he shall be responsible for the timely completion of project activity 3.14.1 to provide relevant and useful beneficiary information for recommendations and the development of a plan to be implemented during the course of another component 3 activity.</p> <p>She/he will maintain project component 3 file archives.</p> <p>In coordination with Key Expert 2 (KE2) she/he will organise/schedule meetings with the Project Beneficiaries to discuss procedures for conducting assessment.</p> <p>She/he will maintain contact notes of all activities;</p> <p>She/he will be responsible to collect all relevant documents, information, policies, and procedures concerning investigations and prosecutions.</p> <p>In coordination with KE2, experts will prepare templates and/or check lists to guide case selection and evaluation.</p> <p>In coordination with KE2, organize all meetings / round table discussions needed regarding the findings, conclusions, and recommendations on this part of component 3 activities.</p> <p>Where necessary, she/he will be responsible for coordination with other SNKEs and JNKEs missions/work engaged in the implementation of Project activities under component 3.</p> <p>She/he will be responsible for other tasks according to KE2 guidance and requests in accordance with the Project ToR requirements.</p>	<ol style="list-style-type: none"> <li>1. Project activity file archives established;</li> <li>2. Meeting agendas prepared;</li> <li>3. Meeting notes and plans prepared from consultation with beneficiaries.</li> <li>4. Work plan will be prepared for Project approval.</li> <li>5. Reports prepared based on review of relevant documents and information obtained during the preliminary stages of assessment.</li> <li>6. Interviews of relevant prosecutors will be conducted, and summaries prepared.</li> <li>7. Report prepared regarding existing case selection procedures as required by the Criminal Procedure Code.</li> <li>8. Recommendations and a resolution plan prepared.</li> <li>9. Preparation of templates and check lists to be used during the investigation selection process.</li> <li>10. Plan and organize a roundtable to present and discuss findings and recommendations to beneficiaries and relevant prosecutors and police.</li> </ol>
The project TAT will coordinate the activities and arrangements needed to fulfil the assignment under present Terms of Reference.,	

## II. QUALIFICATIONS AND SKILLS

### **SNKE- ANTI-CORRUPTION INSTITUTIONAL CAPACITY BUILDING EXPERT AND STRATEGIC ANALYSIS AND PLANNING EXPERT**

#### **General professional experience**

- University degree on Law or other appropriate discipline relevant for the assignment.
- At least 7 years in general professional experience relevant for the assignment.
- Experience in conducting assessment/analysis of prosecution management process or conducting research analysis/assessment of the legislative framework of institutions, and methodologies.

#### **Specific professional experience**

- Have hands-on experience working at the field of prevention and combating of corruption;
- Have hands-on previous experience on development of the strategic documents;
- Have hands-on previous experience in similar projects;
- Teamwork and good communication skills;
- Use of English is desired. Knowledge of Serbian language required.

### III. Annexes

- NACS and its AP
- Chapter 23 AP
- NKE Mission Report

### IV. REPORTING

- Expert will report to the Key Expert 2 and Team Leader,
- All reports and outputs shall be provided in English and Serbian languages.

### Application

\* apply via e-mail to [stevan.stepanovic@pwc.com](mailto:stevan.stepanovic@pwc.com)

\*\*apply only with CVs in EU or Europass form (include supporting documents for relevant experience stated in your CV) and specify for which concrete position you are applying for

\*\*\*Please note that only short-listed candidates will be contacted