



**FREQUENTLY ASKED QUESTIONS no.2**

**Support to health, communal and social services in Serbian municipalities hosting migrant and refugees (13SER01/14/201)**

**Publication reference: EuropeAid/154350/DD/ACT/RS**

No.	Question	Answer
1.	<p>Regarding the applicants, if two international organizations decide to be the lead applicants - is that possible? Or like one should be lead applicant and the other one should be a co-applicant - and in that case what are the local partner organizations, which are usually the co-applicant?</p> <p>For example one international organization wants to apply with XY international organization for this call, as one organization will do component 1 and 2 and the other one would like to do component 3. In that case, should one of those be leading applicant, while the other one becomes co-applicant?</p>	<p>Please note that in line with the Guidelines for applicants (section 2.1. page 9), the actors are:</p> <ul style="list-style-type: none"><li>• The lead applicant, i.e. the entity submitting the concept note and full application form</li><li>• If any, its co-applicants</li></ul> <p>Therefore, only one organisation can be a lead applicant in one grant application and have its different co-applicants.</p> <p>The lead applicant must be directly responsible for the preparation and management of the action with the co-applicant(s) and affiliated entity(ies), not acting as an intermediary.</p> <p>The lead applicant may act individually or with co-applicant(s). However, please take note of the rules defined in section 2.1.4 of the Guidelines for applicants (p.14) related to the "<i>Number of applications and grants per applicants / affiliated entities</i>"</p> <p>If awarded the grant contract, the lead applicant will become the beneficiary identified as the Coordinator in Annex E3h1 (Special Conditions). The Coordinator is the main interlocutor of the Contracting Authority. It represents and acts on behalf of any other co-beneficiary (if any) and coordinate the design and implementation of the action.</p> <p>Co-applicants participate in designing and implementing the action, and the costs they</p>

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		<p>incur are eligible in the same way as those incurred by the lead applicant.</p> <p>Co-applicants must satisfy the eligibility criteria as applicable to the lead applicant.</p> <p>If awarded the grant contract, the co-applicant(s)(if any) will become beneficiary(ies) in the action (together with the Coordinator).</p>
2.	<p>In this call it very clear what needs to be done, but in the Guidelines for applicants, where it is stated "minimum activities", does that mean that everything must be done from that list?</p>	<p>As defined under section 2.1.4 Eligible actions: actions for which an application may be made (p.13), the Applicant is to include and further elaborate the minimum activities listed in this section, however the list is not exhaustive.</p> <p>Activities listed in the guidelines represent a minimum of what must be done, and all elements of the three components which have to be included.</p>