



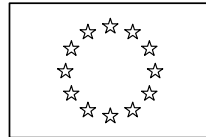
EUROPEAN UNION

DELEGATION OF THE EUROPEAN COMMISSION
TO THE REPUBLIC OF SERBIA

Support to Refugees and IDPs in Serbia
Budget line: 07SER01/09/11
Publication ref.: EuropeAid/127377/L/ACT/RS

Frequently Asked Questions no. III

No	Questions	Answers
1	Please clarify which documentation is needed to participate in this call?	<p>Please refer to point 2.2 of the Guidelines for applicants. Applications must be submitted using the application form annexed to these Guidelines (Annex A). Applicants should keep strictly to the format of the application and fill in the paragraphs and the pages in order. Please provide budget with round figures.</p> <p>Please note that only the application form and the published annexes which have to be filled in (budget, logical framework) will be transmitted to the evaluators and assessors. It is therefore of utmost importance that these documents contain ALL relevant information concerning the action.</p> <p>No supplementary annexes should be sent.</p>
2	Rehabilitation and/or adaptation of existing buildings can be considered eligible within the action “construction of apartment units in socially protected conditions”?	Yes, as long as they are not purchased, rented or leased by the applicant.
3	Can the prefabricated houses’ scheme be considered within the action “construction of apartment units in socially protected conditions?”	No, prefabricated houses’ scheme cannot be considered as eligible action. Purchase, rent or leasing of land and existing buildings is not eligible in line with IPA programming guide. Please refer to answer number 8 of FAQ II where the social housing in protected conditions is elaborated.

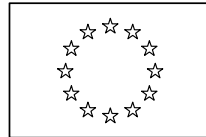


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4	<p>The evaluation grid to assess the concept note foresees scores for e.g. “Relevance of the problems to needs and constraints of the country/region to be addressed in general, and to those of the target groups and final beneficiaries in particular” with a weighting of 2 under section relevance as well as “3.2 Assessment of the identification of long-term sustainable impact on the target groups and final beneficiaries.”</p> <p>The evaluation grid to assess the full proposal also foresees scores for e.g. “How clearly defined and strategically chosen are those involved (final beneficiaries, target groups)? Have their needs been clearly defined and does the proposal address them appropriately?”</p> <p>However point 2.1.3 of the guidelines for applicants states the following: “The selected organizations will have to work in close coordination with the Commissariat for Refugees during all phases of project implementation, particularly in selecting specific locations and in identifying beneficiaries”.</p> <p>Could you clarify at which stage of the process the identification of the final beneficiaries has to be done?</p>	<p>The evaluation process is done in several stages. The first stage concerns the evaluation of the Concept Notes that have passed the first administrative check. This will cover the relevance of the action, its merits and effectiveness, its viability and sustainability. At this stage the evaluators will not take into account the information presented in the Full Application.</p> <p>Please note that the scores awarded to the Concept Note are completely separate from those given to the Full Application.</p> <p>The second stage concerns the evaluation of the full application. This includes quality of the proposals, including the proposed budget, and of the capacity of the applicant and his partners, which will be carried out in accordance with the evaluation criteria set out in the Evaluation Grid included under step 3 of the evaluation.</p> <p>On the basis of applicants’ proposal of the locations and identified beneficiaries and other relevant information , the selected organizations will have to work in coordination with the Commissariat for Refugees during all phases of project implementation.</p>
5	<p>Are vocational trainings eligible activity in regards to support Refugees and IDPs to develop skills and knowledge to start up own businesses?</p>	<p>These vocational trainings may be considered eligible activities only to the extent they may demonstrate that contribute to develop sustainable livelihoods through income generation activities.</p> <p>However, actions concerned only or mainly with vocational trainings cannot be considered eligible.</p>



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6.	<p>1) The Instrument for Pre-Accession Assistance (Council Regulation (EC) N° 1085/2006 - OJ L 210/82 of 31.7.2006) Eligibility of programmes 2007-2013 prescribes where the natural or legal person must be established in order to be eligible. UNHCR has its headquarters in Geneva, Switzerland which is not listed in the above document. However in the same document it is specified that in duly substantiated exceptional cases, it could authorise the participation of natural persons who are nationals of and legal persons who are established in other countries than those referred to in points. Does that preclude UNHCR from applying and eventually receiving a grant from the EC?</p> <p>2) We are wondering if the fact to be mentioned in the call itself as a partner that needs to be consulted for the needs assessment will not be interpreted as a "conflict of interest" in case we would submit a project proposal ourselves?</p>	<p>1. The eligibility requirements are established in the guidelines for applicants of the call itself, and the decision on eligibility is taken by the Evaluation Committee appointed by the Contracting Authority, based on an assessment of the documents submitted by the applicants.</p> <p>As regards the possibility of UNHCR to benefit from grants from the EC, this is indeed allowed in principle under the IPA Regulation. The method of agreement is usually a grant agreement under the Financial and Administrative Framework agreement between the EC and the UN, where the grant is awarded directly to UNHCR without a call for proposals. The possibility for UNHCR to benefit from a grant under this particular call for proposal would be determined by the eligibility criteria in the call itself.</p> <p>2. As stated in the guidelines under section 2.1.3 Eligibility of the actions: Action that xxxx "Implementing partners will have to work in close co-operation and coordination with the Commissariat for Refugees, as well as local government structures in municipalities and in cooperation with UNHCR". The coordination with the UNHCR is mentioned in terms of donor coordination to avoid overlapping of the activities. UNHCR will not be involved in the selection of the proposals and the management of the Call for Proposals.</p>
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