



EUROPEAN UNION

DELEGATION OF THE EUROPEAN COMMISSION
TO THE REPUBLIC OF SERBIA

Belgrade, 27 August 2010

DELSRBBEG-FCT/2010/D/05030

AG/SF

Frequently Asked Questions

REGIONAL SOCIO-ECONOMIC DEVELOPMENT PROGRAMME 2 (RSEDP2) – 2nd Call for Proposals

Publication ref.: EuropeAid/130168/L/ACT/RS

Our ref.: 07SER01/13/51

No	Question	Answer
1	What is the status of limited liability company with 24 founders from public and private sector where one private person owns 58% of the companies and the others between 1 and 3%? Is such company eligible under this Call for Proposals?	Individual private sector companies cannot participate under this Call for Proposals as applicants or partners. They can only be associates to the action. For additional conditions on eligibility of applicants and partners refer to the Point 2.1. of the Guidelines for Applicants.
2	Is my company as K-efect export import ltd. (machine production and rebuild tooling machines) eligible to apply under this call for proposals?	Individual private sector companies cannot participate under this Call for Proposals as applicants or partners. They can only be associates to the action. For additional conditions on eligibility of applicants and partners refer to the Point 2.1. of the Guidelines for Applicants.
3	Do we have to send only the Concept Note before the deadline or do we also have to send full proposal (part A, Part b, budget, LF and CV).	As described in the point 2.2.2. of the Guidelines for the Applicants the complete application form (Part A: Concept Note and Part B: Full Application Form), budget, logical framework and CV of project manager, needs to be submitted with applications.
4	In the name of investor from Pirot we kindly ask you to clarify whether a private company (dairy) can apply under this Call for Proposals.	Individual private sector companies cannot participate under this Call for Proposals as applicants or partners. They can only be associates to the action. For additional conditions on eligibility of applicants and

CONTRACTING AUTHORITY'S CLARIFICATIONS

		partners refer to the Point 2.1. of the Guidelines for Applicants.
5	We have had problems registering into the PADOR database. Namely, after the initial registration we have not received users name and password. What shall we do?	All the applicants and partners have to be registered in the PADOR database before the deadline for submission of applications. If, due to technical problems within the PADOR system, the registration is not possible before the deadline, the applicants/partners will be granted the derogation from the registration. The applicants/partners are however reminded that in such case they have to fill-in the whole Application Form, including Points 2, 3 and 4 in the section II and Point 1 in the section III.
6	Since the study tours outside Serbia have been considered ineligible activities, we ask if it shall be eligible study tours outside Serbia that should be instrumental and complementary to the main actions that will take place in Serbia. The project budget will not be affected more than 6-7%. To strengthen and valorise the actions of Serb agro-food products, a brief study tour to Piemnonte Region is required.	Study tours outside Serbia are not considered eligible cost under this call for proposals.
7	Are within the Call for Proposals eligible promotional activities for products and producers from Serbia in international events like the "Salone del Gusto" in Turin and other similar events outside Serbia?	Promotional activities abroad are eligible under this Call for Proposals if absolutely necessary for implementation of the action.
8	I am addressing you regarding the project Logistical Centre for Agriculture Products. Is it possible to get land for the location of cold store facilities as donation from the Union of agriculture producers (final beneficiaries – partners) or is it necessary to go in procurement procedure for land acquisition.	In case of construction/reconstruction projects the land or buildings have to be in ownership of applicant or partners or be available under long term lease (10 years). No procurement procedure is necessary for land acquisition.
9	We have understood that it is not necessary to go in adaptation of the existing objects, and it is also allowed to build new ones?	Construction of new facilities is eligible under this Call for Proposal, providing that other provisions of this Call for Proposals, in particular provisions of the article 14 of the General Conditions Applicable to EU financed grant contracts for External actions (see Annex F of Guidelines), are respected.
10	We are private higher vocational education school from Slovenia. Are	According to the article 2.1.1. of the

CONTRACTING AUTHORITY'S CLARIFICATIONS

	we eligible to apply as an applicant member in association with the member of public sector in Serbia?	Guidelines for Applicants "Private sector operators, such as higher educational institutions" are eligible to apply as applicants under this Call for Proposals.
11	We are involved in business services – catering and event consulting. We would like to strengthen quality standards (HACCP). Can we apply under this Call for Proposals?	Individual private sector companies cannot participate under this Call for Proposals as applicants or partners. They can only be associates to the action. For additional conditions on eligibility of applicants and partners refer to the Point 2.1. of the Guidelines for Applicants.
12	Are agriculture cooperatives eligible as applicant or partner?	Conditions on eligibility of applicants and partners refer to the Point 2.1. of the Guidelines for Applicants.
13	We would like to know if participation of Serbian enterprise in international events, in particular recognised agro food fairs is an eligible action.	Promotional activities abroad, including participation in international events, are eligible under this Call for Proposals if absolutely necessary for implementation of the action.
14	The point 1.4. of the evaluation grid could be demonstrated only via Pador, checking annual turnover, net earnings, balance sheet, share holder equity, medium & long-term debt, short term debt with respect to the requested grant. Is this correct?	According to the evaluation grid, point 1.4. the following is checked: "does the applicant have stable and sufficient sources of finance".
15	Can Local Authorities such as Municipalities participate in project in the project in order to increase traffic safety on their territory.	The eligible actions under this Call for Proposal should correspond to the conditions provided in the point 2.1.3. of the Guidelines for Applicant.
16	Can SMEs participate in RSEDP2 Programme in order to improve their development, production, working conditions and safeguard existing employment?	Individual private sector companies cannot participate under this Call for Proposals as applicants or partners. They can only be associates to the action. For eligibility of actions under this Call for Proposals please refer to the point 2.1.3. of the Guidelines for Applicants.
17	The beneficiary and its partner organisations intend to nominate international staff (from/via partner organisation) as project manager. Is it acceptable to assign the project management to international staff and	According to the Article 14 of the General Conditions Applicable to EU financed grant contracts for External actions, "the cost of staff assigned to the actions, corresponding to gross salaries including social security charges and other remuneration related costs. Salaries and costs must not exceed those normally

CONTRACTING AUTHORITY'S CLARIFICATIONS

	if in this case international salary for his/her work can be accounted within the project budget? In addition to that it also needs to be clarified if the project manager is to be nominated within the beneficiary or partner organisation or it can be subcontracted.	borne by the beneficiary or its partners. Project management can either be engaged under "staff costs" or "subcontracting expenditures".
18	In addition to the project manager, one more international staff from one of the partners will be involved in the project. Can this person be entitled for international salary?	As indicated under previous answer, the salaries must not exceed those normally borne by the beneficiary or its partners.
19	Under the documents which need to be submitted a CV of project manager is mentioned. However in the annexes, this CV comes with the list of key expert. Does the list of key experts need to be filled-in? If yes, do we need to provide the CVs of all mentioned experts?	According to the point 2.2.2. of the Guidelines for Applicants "CV of project manager" is mentioned under documents to be submitted. The list of other key experts and their CVs is not specifically mentioned and therefore does not need to be provided.
20	Are we required to submit the Legal Entity Sheet and Financial Identification Form?	The Legal Entity Sheet and Financial Identification Form will need to be submitted by the successful applicants before signature of the contract.
21	Are there any recommendations for daily rates and monthly salaries for persons already employed in an organization (beneficiary or partners)?	According to the Article 14 of the General Conditions Applicable to EU financed grant contracts for External actions, "Salaries and costs must not exceed those normally borne by the beneficiary or its partners."
22	Are investments in infrastructure along regional trail-works (info-boards, signposts, printing costs etc.) which support the quality of tourism service supply chain eligible costs?	According to the Article 14 of the General Conditions Applicable to EU financed grant contracts for External actions. "costs to be eligible, must be necessary for the implementation of the action which is the subject of the grant"
23	We are an organisation organising courses for application of micro-controllers and PLCs. We could organise a series of courses in Novi Sad and Vojvodina. I know we are a bit late, due to summer holidays, but would nevertheless want to ask if there is still chance for us.	The deadline for submission of applications is September 10, 2010 as evidenced by the date of dispatch, the postmark or date of the deposit slip. In case of hand deliveries the deadline is 15:00 hours local time as evidenced by the signed and dated receipt.
24	Generally we would need more information about the Call for	Information about the Call for Proposals is available at the web-sites: www.europa.rs and www.rsedp2serbia.eu .

CONTRACTING AUTHORITY'S CLARIFICATIONS

	Proposals. We would also like to know whether our company Selma d.o.o. can participate in this Call for Proposals.	Individual private sector companies cannot participate under this Call for Proposals as applicants or partners. They can only be associates to the action. . For additional conditions on eligibility of applicants and partners refer to the Point 2.1. of the Guidelines for Applicants.
25	I work as consultant for limited liability company AcegasApS SpA, where majority share-holders are two Italian municipalities (Trieste and Padova). Can this company participate in this call for proposals in partnership with Serbian municipalities?	Individual private sector companies cannot participate under this Call for Proposals as applicants or partners. They can only be associates to the action. For additional conditions on eligibility of applicants and partners refer to the Point 2.1. of the Guidelines for Applicants.
26	Can Serbian Investment and Export Promotion Agency (SIEPA) participate in this Call for Proposals as applicant or partner?	Conditions on eligibility of applicants and partners refer to the Point 2.1. of the Guidelines for Applicants.
27	We are the company Panon ltd. Belgrade. We have good references and are willing to apply to your credit facility. Our factory needs some additional equipment, working capital for row materials (imported from Italy). Please inform us if it is not too late to take part in competition and is it possible to attend another info seminar.	The deadline for submission of applications is September 10, 2010 as evidence by the date of dispatch, the postmark or date of the deposit slip. In case of hand deliveries the deadline is 15:00 hours local time as evidenced by the signed and dated receipt. No additional info seminars are planned. Be however reminded that single private companies are not eligible in this Call for Proposals as applicants or partners. For additional conditions on eligibility of applicants and partners refer to the Point 2.1. of the Guidelines for Applicants.