



EUROPEAN UNION

DELEGATION OF THE EUROPEAN COMMISSION
TO THE REPUBLIC OF SERBIA

Belgrade, 01/09/2009

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MINUTES OF THE SITE VISIT

Improvement of efficiency and transparency of the Judiciary system – Ministry of Justice

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Tender no.: 07SER01/04/11

Attendance list:

| No | Name | Company/Organisation |
|----|-------------------------|--------------------------------------|
| 1 | Dragan Zivkovic | KING ICT d.o.o. - Belgrade |
| 2 | Zlatko Jelisavcic | KING ICT d.o.o. - Belgrade |
| 3 | Slavisa Mladenovic | KING ICT d.o.o. - Belgrade |
| 4 | Aleksandar Aksentijevic | Pexim Solutions - Belgrade |
| 5 | Petar Loncarevic | Pexim Solutions - Belgrade |
| 6 | Mladen Krivokuca | Pexim Solutions - Belgrade |
| 7 | Uros Stojanovic | Pexim Solutions - Belgrade |
| 8 | Ilija Maric | Informatika AD - Belgrade |
| 9 | Branko Cirovic | Spinnaker - Belgrade |
| 10 | Mirko Stekovic | Spinnaker - Belgrade |
| 11 | Ivica Miletic | Tehnicom Computers d.o.o. - Belgrade |
| 12 | Aleksandar Oro | S&T d.o.o. - Belgrade |
| 13 | Milan Avramovic | S&T d.o.o. - Belgrade |
| 14 | Bogdan Turudija | EC Delegation |

CONTRACTING AUTHORITY'S CLARIFICATIONS No. 1

| | | |
|-----------|-------------------|---------------------|
| 15 | Rade Dragovic | Ministry of Justice |
| 16 | Ljubisa Cvetkovic | Louis Berger |

Site visit took place at location in Nemanjina 9, Belgrade, on 24 August 2009, from 10:00 to 10:45.

The Server Room and the Room for Administrators are connected and located in the corner of the building at subterranean level. There are two windows, one in each room, which exist simply for the purpose of providing daylight. For these rooms daylight is not required. The contractor should provide adequate ventilation, air-conditioning, fire protection and protection from possible flooding. This includes installation of the air-conditioning system with sufficient capacity to cool the Server Room and the Room for administrators to normal ambient conditions. This also includes possible closing of the windows for fire and flood protection. Fire resistant paint offering fire protection level F90 must be applied to the walls in the Server Room. Fire extinguishing system is also required. The outer units of air-conditioning devices can be located in the vicinity of these two rooms. Proper placing for these outer units is below or above already installed outer units for other rooms. The distance between the outer and the inner unit should not exceed 10 meters.

Heating radiators in the Server Room should be removed. The floor in the Server Room is raised, but the panels and their support are inadequate for the type of equipment that should be installed. Reinforcement of these supports is required. It is also possible that floor would have to be raised even further. All these works are the responsibility of the contractor, because they depend on the type of equipment that is delivered.

The contractor is further responsible to provide necessary power and LAN cabling to the Server Room and the Room for Administrators, which is required for the delivered equipment to function properly. The location of the main network node is one floor above the Room for Administrators. Should no LAN cables be available, the contractor will be obliged to install the necessary additional LAN cables. This applies to power cabling as well.

The dimension of the Server Room is 10 by 11 tiles, each floor tile being 60 by 60 cm. The security door should be delivered by the contractor and installed between the Server Room and the Room for Administrators. Security door should have at least handles on the inside (if it is opened toward the inside), and must be fire and smoke proof offering T60 level of protection. ID system implemented at the door should be autonomous. This system will later be integrated into the system of the building. The same applies to the surveillance system.

The building in Nemanjina 9 is still under construction. It is expected that the construction works will be completed in approximately 3 months. The contractor will receive a copy of the main design of the building. From this copy, the contractor shall get all required details necessary for performing the preparatory works, such as dimensions of two rooms, dimensions of doors, installed electric and LAN cabling, etc... After performing the necessary preparatory works for installation of the equipment, the contractor will be obliged to update the main design accordingly.