

SUPPLY PROCUREMENT NOTICE

Administrative capacity building of the Customs Administration of Serbia for the full implementation of the common transit procedure / NCTS

Location: Belgrad, Republic of Serbia

07SER01 24 21

1. Publication reference

EuropeAid/130450/C/SER/RS

2. Procedure

Open

3. Program

IPA 2007

4. Financing

2007 National IPA

5. Contracting authority

European Union, represented by the Delegation of the European Union to the Republic of Serbia, on behalf of and for the account of the beneficiary country, Republic of Serbia

CONTRACT SPECIFICATIONS

6. Description of the contract

Creating appropriate data storage environment in Serbian Custom's that enable the first phase for future interoperability and transparent, new forms of data exchange with Member States of the Convention on Common Transit / NCTS.

7. Number and titles of Lots

Lot 1: IT Equipment/systems and training

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all legal persons [participating either individually or in a grouping (consortium) of tenderers] which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorized by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organizations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the *Practical Guide to contracts procedures for EC external actions*.

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

11. Tender guarantee

Tenderers must provide a tender guarantee of **5,000 €** when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of **10%** of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

13. Information meeting and/or site visit

No information meeting and / or site visit is planned.

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

15. Period of implementation

Within 60 days from signature of the contract, the Contracting Authority will order the start of the implementation period, during which all items described in the Technical Specifications have to be delivered, installed and commissioned, and during which the training is to be provided. That implementation period, ending with the provisional acceptance, shall be 240 days.

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole, unless specified otherwise:

1) **Economic and financial capacity of tenderer** (based on i.a. item 3 of the Tender Form for a Supply Contract):

a) the average annual turnover of the tenderer for the 3 most recent **business** years, for which the accounts are closed (**2007, 2008 and 2009**), must exceed three times the financial proposal of the tender

2) **Professional capacity of tenderer**

a) The Tenderer must have at least three years experience in the following fields: delivery, installation, testing and maintenance of the kind of equipment tendered, and identify adequate permanent staff during the past 3 years (2007 - 2009): 1 staff in sales/delivery in order to establish proper communication line in delivery, 6 members of staff in technical support and backstopping, in installation, testing and maintenance of the kind of equipment tendered.

b) The Tenderer (the firm or the leading partner of a consortium) operates under a quality management system that carries a valid certification by an accredited organization for the delivery, installation/commissioning, and service/maintenance of supplies, as specified under point 6, to ISO 9001:2000 or equivalent.

The organization carrying out the training shall be certified to ISO 9001:2000 **or equivalent** or dispose of adequate manufacturer-certified trainers pertaining to the supplies.

3) **Technical capacity of tenderers** (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract)

The Tenderer has, during the last 36 months before the date of the deadline for submission of tenders, completed at least 1 project/contract amounting at least 50% of the financial bid and involving **delivery, installation and maintenance** of similar equipment and 1 project/contract amounting at least 25% of the financial bid.

A “project”, as referenced above, may consist of several consecutive **supply and/or maintenance contracts** completed during that period, with the same customer.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may not be considered appropriate by the Contracting Authority are when the tenderer relies in majority on the capacities of other entities or when they rely on key criteria. If the tenderer relies on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

17. Award criteria

Price.

TENDERING

18. How to obtain the tender dossier

The tender dossier is available from the following Internet address: <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>. The tender dossier is also available from the Contracting Authority. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to (fax plus e-mail) to the below-mentioned address:

Delegation of the European Union to the Republic of Serbia

Mr Fabrizio SPADA-SANTONI

Fabrizio.Spada-Santoni@ec.europa.eu

Tel.: +381 11 3083 285

Fax: +381 11 3083 201

Finance and Contracts, 9th floor

GTC 19 Avenue Building

Vladimira Popovica 40

11070 Belgrade

Serbia

(mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the EuropeAid website at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>

19. Deadline for submission of tenders

The deadline for submission of tenders is on **31 January 2011 at 13:00 hrs (Central European Time)** at the following address:

Delegation of the European Union to the Republic of Serbia

Mr. Fabrizio SPADA-SANTONI

Fabrizio.Spada-Santoni@ec.europa.eu

Tel.: +381 11 3083 285

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Any tender received after this deadline will not be considered.

20. Tender opening session

The tender opening session is on **31 January 2011 14:00 hrs (Central European Time)** at the address indicated in item 19, i.e the EU Delegation.

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Legal basis

Council regulation (EC) N° 1085/2006 of 17 July 2006