

SUPPLY PROCUREMENT NOTICE

Supply of the Equipment for the National Reference Laboratories Directorate in food chain (re-launch 2)

Location – Serbia

10SER01/22/13

1. Publication reference

EuropeAid/130476/C/SUP/RS

2. Procedure

Open

3. Programme

IPA

4. Financing

IPA 2010

5. Contracting authority

European Union, represented by the European Commission on behalf of and for the account of the beneficiary country, Republic of Serbia.

CONTRACT SPECIFICATIONS

6. Description of the contract

Supply (including delivery, installation, after sale service and training) of laboratory equipment to the National Reference Laboratories Directorate, of the Ministry of Agriculture, Forestry and Water Management.

7. Number and titles of lots

Lot n° 2: General Laboratory Equipment
Lot n° 5: Liquid Chromatography Equipment
Lot n° 6: General Laboratory Equipment

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all legal persons [participating either individually or in a grouping (consortium) of tenderers] which are established in a Member State of the

European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide to contracts procedures for EU external actions.

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers **may not** submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

11. Tender guarantee

Tenderers must provide a tender guarantee of **EUR 15,000 (fifteen thousand) for Lot no. 2, EUR 4,000 (four thousand) for Lot no. 5 and EUR 5,000 (five thousand) for Lot no. 6** when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of 10% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender..

13. Information meeting and/or site visit

An information meeting and site visit is planned and will be fixed in the Instructions to Tenderers.

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

15. Period of implementation of tasks

180 days from the date of issuance of the Commencement Order

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

1) Economic and financial capacity of tenderer (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.

For Lot 2, the average annual turnover for the last three financial years (2008, 2009 and 2010) of the candidate must be at least two times of the submitted financial proposal.

For Lot 5, the average annual turnover for the last three financial years (2008, 2009 and 2010) of the candidate must be at least two times of the submitted financial proposal.

For Lot 6, the average annual turnover for the last three financial years (2008, 2009 and 2010) of the candidate must be at least two times of the submitted financial proposal.

2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract)

All Lots:

The tenderer must provide evidence of his or the Manufacturer's, if the tenderer is not the Manufacturer, current Quality Management System Certificate according to ISO 9001 or national equivalent.

3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract)

- **Lot 5:**

The Tenderer has completed (provisional or final acceptance certificate has been issued, or equivalent) at least two projects in the required fields of supply described in Article 6, within the three year period prior to the closing date of submission of the application and where the supply component contribution by this consortium, a partner or sole tenderer to the project has been for a value each of more than 500.000 €

- **Lot 2 and Lot 6:**

The Tenderer has carried out a minimum of two reference supplies of similar kind to the ones under these lots within the three year period prior to the closing date of submission of the application. The minimum value of each of these supplies must be at least 500,000 €

Failure to comply with one or more of the above-mentioned selection criteria will lead to the rejection of the tender.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may not be considered appropriate by the Contracting Authority are when the tenderer relies in majority on the capacities of other entities or when they rely on key criteria. If the tenderer relies on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

17. Award criteria

The sole award criterion will be the price.

TENDERING

18. How to obtain the tender dossier

The tender dossier is available from the following Internet address: <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>. The tender dossier is also available from the Contracting Authority. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to:

Delegation of the European Union to the Republic of Serbia
Mr. Fabrizio Spada
Fabrizio.Spada-Santoni@eeas.europa.eu
Fax: +381 11 3083 201
Finance and Contracts, 9th floor
GTC 19 Avenue Building
Vladimira Popovica 40
11070 Belgrade, Serbia

(mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be

published at the latest 11 days before the submission deadline on the EuropeAid website at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and on the Contracting Authority's website.

19. Deadline for submission of tenders

The deadline for submission of tender is on **14 November 2011 at 12:00** – noon (Belgrade local time) at the following address:

*Delegation of the European Union to the Republic of Serbia
GTC 19 Avenue Building, Vladimira Popovica 40, Belgrade 11070, Republic of Serbia*

Any tender received after this deadline will not be considered.

20. Tender opening session

The tender opening session is on **14 November 2011 at 14:30** (Belgrade local time) at the address indicated in item 19.

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Legal basis

Council regulation (EC) N° 1085/2006 of 17 July 2006 establishing an Instrument for Pre- Accession Assistance (IPA)