

SUPPLY PROCUREMENT NOTICE

Supply of equipment for the National Reference Laboratories Directorate in food chain Location – Serbia

10SER01/22/11

1. Publication reference

EuropeAid/130476/C/SUP/RS

2. Procedure

Open

3. Programme

IPA

4. Financing

National IPA 2010

5. Contracting authority

European Union, represented by Delegation of the European Union to the Republic of Serbia, on behalf of and for the account of the beneficiary country

CONTRACT SPECIFICATIONS

6. Description of the contract

Supply (including delivery, installation, after sale service and training) of laboratory equipment and vehicles to the National Reference Laboratories Directorate of the Ministry of Agriculture, Forestry and Water Management in order to improve the technical capacity of the Directorate and its national reference laboratories for protection of public, plant and animal health and environment through gradual alignment with the EU standards and requirements.

7. Number and titles of lots

Lot 1 Analytical Laboratory Equipment

Lot 2 General Laboratory Equipment

Lot 3 Phytosanitary, Food and Microbiology Laboratory Equipment

Lot 4 Vehicles

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all legal persons [participating either individually or in a grouping (consortium) of tenderers] which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide to contracts procedures for EC external actions.

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

11. Tender guarantee

Tenderers must provide a tender guarantee of **EUR 10.000 for Lot n.1, EUR 20.000 for Lot n. 2, EUR 15.000 for Lot n. 3, EUR 2.000 for Lot n. 4** when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of **10%** of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

13. Information meeting and/or site visit

An optional information meeting and site visit will be held on **27th October 2010 at 10:00 CET**, in the National Reference Laboratories Directorate of the Ministry of Agriculture, Forestry and Water Management, Batajnicki drum b.b. 11080 Zemun (Belgrade).

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

15. Period of implementation of tasks

180 days from the date of issuance of the Commencement Order.

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

- 1) **Economic and financial capacity of tenderer** (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.
 - For Lot 1, the average annual turnover in the last three financial years (2007, 2008 and 2009) of the candidate must be at least two times of the submitted financial proposal.
 - For Lot 2, the average annual turnover for the last three financial years (2007, 2008 and 2009) of the candidate must be at least two times of the submitted financial proposal.
 - For Lot 3, the average annual turnover for the last three financial years (2007, 2008 and 2009) of the candidate must be at least two times of the submitted financial proposal.
 - For Lot 4, the average annual turnover for the last three financial years (2007, 2008 and 2009) of the candidate must be at least two times of the submitted financial proposal.

For all lots:

- the averages of cash and cash equivalents at the beginning and end of year are positive.
- 2) **Professional capacity of tenderer** (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract)
 - All Lots:
The tenderer must provide evidence of his, or the Manufacturer's if the tenderer is not the Manufacturer, current Quality Management System Certificate according to ISO 9001 or national equivalent;

- 3) **Technical capacity of tenderer** (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract)

- Lot 1 :
 - (a) The Tenderer has completed (provisional or final acceptance certificate has been issued, or equivalent) at least two projects in the required fields of supply described in Article 6 (within the three year period prior to the closing date of submission of the application) and where the supply component contribution by this consortium, a partner or sole tenderer to the project has been for a value each of more than 500.000 €
 - Other Lots
 - (b) The Tenderer has carried out a minimum of two reference supplies of similar kind (for the lot(s) for which the offer is submitted) within the three year period prior to the closing date of submission of the application. The minimum value of each of these supplies must be at least:
 - for Lot 2 and 3: more than 500,000 €
 - for Lot 4: more than 100.000 €

Failure to comply with one or more of the above-mentioned selection criteria will lead to the rejection of the tender.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them.

It must in that case prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator.

17. Award criteria

The sole award criterion will be the price. The contract will be awarded to the lowest priced, administratively and technically compliant, tender.

TENDERING

18. How to obtain the tender dossier

The tender dossier is available from the following Internet address: <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>. The tender dossier is also available from the Contracting Authority. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to:

Delegation of the European Union to the Republic of Serbia
GTC 19 Avenue Building,
Vladimira Popovica 40, Belgrade 11070, Republic of Serbia
Attn: Fabrizio SPADA-SANTONI
e-mail: DELEGATION-SERBIA-TENDERS@ec.europa.eu

(mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the EuropeAid website at

<https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>

19. Deadline for submission of tenders

The deadline for submission of tender is **26th November 2010 at 12:00hrs** (Belgrade local time) at the following address:

Delegation of the European Union to the Republic of Serbia
GTC 19 Avenue Building,
Vladimira Popovica 40, Belgrade 11070, Republic of Serbia

Any tender received after this deadline will not be considered.

20. Tender opening session

The tender opening session is on **26th November 2010 at 14:30 hrs** (Belgrade local time) at the address indicated in item 19.

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Legal basis

Council Regulation 1085/2006 of 17 July 2006.