



EUROPEAN UNION
DELEGATION TO THE REPUBLIC OF SERBIA

Sites Visit of the future Works on the CWWTP

Leskovac Wastewater Treatment Project

EuropeAid/130477/C/WKS/RS

Date/Time: 12th April 2011, 11:00h,

Address: Pana Đukića 9-11, Leskovac

AGENDA

10:30 – 11:00	1.1.1.1 REGISTRATION
11:00 – 11:15	1.1.1.2 OPENING OF THE MEETING BY EUD REPRESENTATIVE – MS IVANKA TODOROVA, PROGRAMME MANAGER, DELEGATION OF THE EUROPEAN UNION TO THE REPUBLIC OF SERBIA
11:15 – 11:30	1.1.1.3 THE IMPORTANCE OF THE PROJECT TO THE BENEFICIARY – BENEFICIARY REPRESENTATIVE – CITY MAYOR MR. SLOBODAN KOCIĆ
11:30 – 11:45	1.1.1.4 PRESENTATION OF THE PROJECT - MR. NENAD ČOLIĆ - DEPUTY TEAMLEADER MISP
11:45 – 12:00	1.1.1.5 SIGNING OF CERTIFICATES OF ATTENDANCE
12:00 – 13:00	VISIT OF THE LOCATION FOR THE FUTURE WASTEWATER TREATMENT PLANT SITE
13:00	CLOSING OF THE SITE MEETING

Minutes of the Site Visit

Minutes of the Site Meeting and the Visits

1. In total 45 Companies signed their participation to the meeting and the site visit. (Attendance list is annexed to the present minutes).
2. The Meeting was opened by **Mrs. Ivanka Todorova** (Programme Manager, Delegation of the European Union to the Republic of Serbia). Mrs. Todorova welcomed all participants and presented the counterparts in this EU funded project. Participants were informed about the important dates related to the tender with reference to the applicable PRAG procedures. The role of the Beneficiary, the municipality of Leskovac was described. The tenderers were informed that the purpose of the meeting was the Site Visit only and that any questions related to the tender must be sent in writing, in accordance with the provisions of the Tender Dossier. It was confirmed that all requested clarifications, as indicated in the Tender Dossier and the Procurement Notice will be published.
3. On behalf of the Beneficiary, the participants of meeting were welcomed by **Mr. Slobodan Kocić** (Mayor of the Municipality of Leskovac), who presented the historic background of the municipality and the region, while underlining the importance of the present project for the improvement of the environmental conditions in the project area.
4. The Municipal Infrastructure Support Programme (MISP) Deputy Team leader, **Mr. Nenad Čolić** delivered a Powerpoint presentation, presenting all the contract parties and their roles and organization, i.e. the Contracting Authority, the Supervisor, the Contractor and the PIU representing the stakeholders of the Project. Further were presented the main features of the proposed site followed by a layout of the main Works components. The MISP Sanitary Engineer **Mr. Frits Jakma** contributed to the presentation, by providing further information on the proposed wastewater and sludge treatment processes (The presentation is annexed to the present minutes).
5. The first part of the meeting concluded with the issuing of Certificates of Attendance to the companies that attended the meeting.
6. Under guidance of **Mr Milorad Mladenovic**, Assistant to the Mayor of Leskovac, the meeting was subsequently moved to the Site for the future location of the CWWTP, which was visited and inspected by the participants.
7. The meeting was closed 13.00 hours.