



EUROPEAN UNION

DELEGATION TO THE REPUBLIC OF
SERBIA

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FREQUENTLY ASKED QUESTIONS No. 1

**Supporting access to rights, employment and livelihood enhancement of
refugees and IDPs in Serbia**

Publication ref.: EuropeAid/131079/L/ACT/RS

Tender no.: 09SER01/02/31

No	Question	Answers
1	Can a municipality apply in partnership with a neighbouring Municipality?	<p>Yes it is possible for a municipality to apply in partnership with another municipality. They can have as partner a local centre for social welfare and/or NGO or other relevant stakeholder (see section 2.1. of the Guidelines for Applicants).</p> <p>However, partners can take part in more than one application (see section 2.1.3 of the Guidelines for Applicants).</p>
2	Is it allowed for a single project application to cover two lots, i.e. the project develops two services in parallel such as day care and home care services.	No it is not allowed for the application for the action to cover two lots. If two services are being developed then two separate applications should be made.

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3	<p>Are the Beneficiaries of the services provided under a project restricted to IDPs, refugees and their families or can other beneficiaries who also meet the eligibility criteria receive these services? If yes, is there any restriction on their numbers?</p>	<p>No, the beneficiaries of the services provided under the action are not restricted to IDPs, refugees and their families. The local population can also benefit. However, it is a requirement that at least 20% of the employees providing these services are IDPs. If this 20% target for IDPs is met it is also possible to employ additional IDPs and refugees.</p>
4	<p>Does the service provider (CSR, NGO or private company) have to be licensed to provide the service(s) requested?</p>	<p>No, as currently there is no licensing system in operation.</p> <p>Only the training programmes for social services employees are currently accredited by the Board for Training Programmes Accreditation.</p> <p>However the licensing process is ongoing as part of the new social welfare law.</p> <p>Check the Ministry web site regularly to know when the law will come into force.</p>
5	<p>Can municipality subcontract all the services proposed in the project and insert the cost of those services at budget line 5 in the proposed budget?</p>	<p>Yes, municipality can subcontract <u>any</u> of the services to be provided under the action subject to the procurement conditions laid down in Annex IV of the contract. The maximum is 30% of the total budget. However, the applicant must be directly responsible for the preparation and management of the action with their partners, not acting as an intermediary.</p>
6	<p>Is the call related to the promotion of the rights, employment and living conditions of refugees and internally displaced persons in Serbia or only to refugees who have not yet resolved the question of their formal legal status, i.e. Only have refugee cards, or to those who have obtained citizenship of the Republic of Serbia, but did not resolve some other vital issues such as housing?</p>	<p>The call relates to both internally displaced persons and refugees in Serbia and the services to be provided will be primarily for the benefit of these two groups and their families, but also for the local population.</p> <p>However, it is a requirement of the call for proposals that at least 20% of the employees providing these services are IDPs. If this 20% target for IDPs is met it is also possible to employ additional IDPs and refugees.</p>

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<p>7</p>	<p>When are refugees considered to be citizens of the Republic of Serbia and what documentation is required to prove their refugee status?</p>	<p>A refugee is considered person with acknowledged status of a refugee, on the basis of the Law on refugees, and which possesses a valid refugee ID, issued by the Ministry of Internal Affairs of Serbia. Also, a refugee is considered a person that has submitted a request for admission in the citizenship of the Republic of Serbia and possesses a valid refugee ID.</p> <p>A refugee status cease to be valid by gaining an ID of the Republic of Serbia and when the Decision on admission in the citizenship is issued. While making a selection of beneficiaries of projects intended to refugee population, the Commissariat for refugees recommends the refugees to have at least submitted</p> <p>the request for citizenship of the Republic of Serbia, which is the first step in the process of their integration in the Republic of Serbia. We would also like to point out that persons with status of refugee and former refugees are absolutely equal regarding the pertaining rights, with the exception of rights that persons admitted in citizenship exercise on the basis of the citizenship.</p> <p>For proving a refugee status it is necessary to attach a photocopy of the valid refugee ID. For proving the submission of the request for admission in citizenship it is necessary to convey confirmation of the competent authority of the Ministry of Internal Affairs on the submitted request for admission in citizenship and a photocopy of the valid ID. Admission in citizenship is proven by the Decision on the admission in citizenship of RS, photocopy of the Certificate on citizenship and a photocopy of the valid ID of RS, or the refugee ID – in case a person has been admitted in citizenship but has not got hold of an ID.</p>
<p>8</p>	<p>Section 2.1.3 under the heading “Types of Activities” refers to the “Provision of the following facilities.” Does this mean the infrastructure for these facilities or the services that these facilities would provide?</p>	<p>These facilities refer to the services that would be provided by such facilities and not to the construction of such facilities.</p>

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<p>9</p>	<p>Is reconstruction eligible?</p>	<p>Under Lot 3: Day Care Centres - it is possible to carry out reconstruction or renovation activities on existing buildings to make them more suitable for use as a day care centre.</p> <ul style="list-style-type: none"> • If it is the first day care center established in a Municipality the maximum expenditure on renovation /reconstruction is limited to 20 000 Euros. • If one or more day care centers already exist in a Municipality: the maximum expenditure on renovation /reconstruction is limited to 15 000 Euros.
<p>10</p>	<p>Are the following eligible activities?</p> <ul style="list-style-type: none"> • Establishment of the service; • Marketing and information activities; • Training for specialist staff. 	<p>Any activity that is necessary for the implementation of the action is eligible and if all of the above activities are necessary for the implementation of the action then they are eligible activities.</p>
<p>11</p>	<p>Can a private company participate in the call for proposals?</p>	<p>Private companies are not eligible to participate in this call for proposals and can only be involved in the implementation of a project as a contractor which has been selected through a tendering procedure by the lead applicant of the project.</p> <p>In addition, a service which is already in existence is not eligible to receive EU funds.</p>