



Belgrade, 24/10/2011

REF 2011/D/3639

CONTRACTING AUTHORITY'S CLARIFICATIONS

Project title: "Support Human Capital Development and Research"

Publication ref.: EuropeAid/131556/C/SER/RS

No	Question	Answer
1	A number of our contracts have started before 1.1.2008 (as stated in point 21.3 in the EOI notice) but continue beyond that specific date (and are still in line with your threshold criteria). Can you confirm this would be acceptable?	<p>Contracts which have started before 01.01.2008, were successfully completed and meet the requirements of the technical capacity criterion stipulated in the point 21.3 of the Procurement Notice will be accepted.</p> <p>For service contracts it is possible for the candidate/tenderer to refer to a part of a project where the contract is not yet finished, but then, only the part which is successfully completed may be used as reference and the candidate/tenderer needs to be able to submit documentary evidence of this part's successful completion (e.g. statement from the entity which ordered the service). If a candidate/tenderer has implemented the project in a consortium, it should be clear from the documentary evidence the percentage the candidate/tenderer has successfully completed (Practical guide 2.4.11.1.3).</p>
2	What is the interpretation of Article 21.3) 1. "has carried out in the past 3 years (starting from 01.01.2008)" in the sense that only projects that were completed (final report approved) between 01.01.2008 and 28.10.2011 will be considered eligible provided the candidate's proportion was bigger than 2,250,000?	Please see the answer Nr 1.

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3	<p>Which annexes (by the list defined in the "Services") should be attached to the Standard Application form (Annex B3)?</p>	<p>As indicated in the point 24 of the Procurement Notice, applications must be submitted using the standard application form, the format and instructions of which must be strictly observed.</p> <p>Any additional documentation (brochure, letter, etc.) sent with an application will not be taken into consideration.</p> <p>The application form is available at the following Internet address: http://ec.europa.eu/europeaid/work/procedures/implementation/services/index_en.htm.</p>
4	<p>According to the point 12 "Candidature" where it is indicated that "grouping which has been constituted informally for a specific tender procedure", which form of the consortium it will be preferred? It will be sufficient a Letter of Intent or do You need a Consortium Agreement?</p>	<p>As per the point 12 of the Procurement Notice, a consortium may be a permanent, legally-established grouping or a grouping which has been constituted informally for a specific tender procedure. All members of a consortium (i.e., the leader and all other members) are jointly and severally liable to the contracting authority.</p> <p>At the later stage, the shortlisted candidates who will be invited to tender will have to provide in their tender a duly authorised signature i.e. an official document (statutes, power of attorney, notary statement, etc.) proving that the person who signs on behalf of the company/joint venture/consortium is duly authorised to do so.</p>
5	<p>In the Annex 3 the financial and personnel data should be replicated for each partner?</p>	<p>Information regarding the economic and financial capacity, as well as the staff resources, must be provided for the consortium as a whole in the points 3 and 4 respectively of the standard application form.</p> <p>Additionally, each consortium member shall provide its economic and financial capacity as well as its staff resources in their declarations referred to in the point 7 of the standard application form.</p>

