



European Union
Delegation to the Republic of Serbia

Contracts and Finance
Head of Section

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SUBJECT: INVITATION TO TENDER FOR

"Supply of laboratory and IT equipment, furniture and other equipment to lecturing buildings, laboratories and classrooms at the faculties of the universities of the Republic of Serbia"

Dear Sirs,

This is an invitation to tender for the above mentioned supply contract. Please find enclosed the following documents, which constitute the tender dossier:

A. INSTRUCTIONS TO TENDERERS

B. DRAFT CONTRACT AND SPECIAL CONDITIONS, INCLUDING ANNEXES

DRAFT CONTRACT

SPECIAL CONDITIONS

ANNEX I GENERAL CONDITIONS

ANNEX II +III TECHNICAL SPECIFICATIONS + TECHNICAL OFFER (TO BE TAILORED TO THE SPECIFIC PROJECT)

ANNEX IV BUDGET BREAKDOWN (MODEL FINANCIAL OFFER)

ANNEX V FORMS

C. FURTHER INFORMATION

ADMINISTRATIVE COMPLIANCE GRID

EVALUATION GRID

D. TENDER FORM FOR A SUPPLY CONTRACT

For full information about procurement procedures please consult the Practical Guide to contract procedures for EC external actions and its annexes, which can be downloaded from the following web page: http://ec.europa.eu/europeaid/work/procedures/index_en.htm.

We look forward to receiving your tender and the accompanying tender guarantee before the submission deadline at the address specified in the documents.

Yours sincerely,

Renaud HENOUMONT