

CORRIGENDUM No: 3

to the

**Guidelines
for grant applicants**

Publication Ref: EuropeAid/135483/DD/ACT/RS

Subject: Support to the social inclusion of the most vulnerable groups, including Roma, through more diversified community-based social services

The Guidelines for grant applicants is corrected or modified as follow:

Instead of:

Deadline for submission of Concept note: 13 June 2014

Read:

Deadline for submission of Concept note: 30 June 2014

Section 2.2.3. Deadline for submission of Concept Notes

Instead of:

The deadline for the submission of Concept Notes is **13 June 2014** as evidenced by the date of dispatch, the postmark or the date of the deposit slip. In the case of hand-deliveries, the deadline for receipt is at **15:00 hours local time** as evidenced by the signed and dated receipt. Any Concept Note submitted after the deadline will be rejected.

Read:

The deadline for the submission of Concept Notes is **30 June 2014** as evidenced by the date of dispatch, the postmark or the date of the deposit slip. In the case of hand-deliveries, the deadline for receipt is at **15:00 hours local time** as evidenced by the signed and dated receipt. Any Concept Note submitted after the deadline will be rejected.

Section 2.5.2. Indicative timetable

Instead of:

	DATE	TIME*
Information meeting (if any)	Will be published separately	Will be published separately
Deadline for requesting any clarifications from the Contracting Authority	23.5.2014	16:00
Last date on which clarifications are issued by the Contracting Authority	2.6.2014	-

Deadline for submission of Concept Notes	13.6. 2014	15:00 hrs**
Information to applicants on opening, administrative checks and concept note evaluation (Step 1)	August 2014*	-
Invitations to submit Full Application Form	August 2014*	-
Deadline for submission of Full Application Form	September 2014 *	-
Information to applicants on the evaluation of the Full Application Form (Step 2)¹	November 2014*	-
Notification of award (after the eligibility check) (Step 3)	December 2014 *	-
Contract signature²	January 2015 *	-

*Provisional date. All times are in the time zone of the country of the Contracting Authority.

**In case of hand-deliveries, the deadline for receipt is on the same day at 15:00 hrs local time

Read:

	DATE	TIME*
Information meeting (if any)	Will be published separately	Will be published separately
Deadline for requesting any clarifications from the Contracting Authority	09.6.2014	16:00
Last date on which clarifications are issued by the Contracting Authority	19.6.2014	-
Deadline for submission of Concept Notes	30.6. 2014	15:00 hrs**
Information to applicants on opening, administrative checks and concept note evaluation (Step 1)	September 2014*	-
Invitations to submit Full Application Form	September 2014*	-
Deadline for submission of Full Application Form	October 2014 *	-

1 Note that according to the financial regulation, notifications to the applicant on the outcome of the evaluation of their applications must take place within 6 months following the submission deadline of the full application, save in exceptional cases, in particular for complex actions, large number of proposals or where there have been delays attributable to the applicants where this limit may be exceeded. Multi-beneficiary calls can be considered as complex actions calls and therefore may benefit from an exemption to the 6 month rule. The 6 months rule only applies in case of direct centralized management.

2 Note that according to the financial regulation, the signing of a grant contract with the applicant must take place within 3 months from when it was notified the decision to award a contract. However, in exceptional circumstance, in particular for complex actions launched for large number of proposals or where there have been delays attributable to the applicants (or their applications) this limit may be exceeded. The 3 months rule only applies in case of direct centralised management.

Information to applicants on the evaluation of the Full Application Form (Step 2)³	December 2014*	-
Notification of award (after the eligibility check) (Step 3)	January 2014 *	-
Contract signature⁴	February 2015 *	-

*Provisional date. All times are in the time zone of the country of the Contracting Authority.

**In case of hand-deliveries, the deadline for receipt is on the same day at 15:00 hrs local time

All other terms and conditions of the Guidelines for grant applicants remain unchanged. The above alterations and /or corrections to the Guidelines for grant applicants are integral part of the Guidelines for grant applicants.

3 Note that according to the financial regulation, notifications to the applicant on the outcome of the evaluation of their applications must take place within 6 months following the submission deadline of the full application, save in exceptional cases, in particular for complex actions, large number of proposals or where there have been delays attributable to the applicants where this limit may be exceeded. Multi-beneficiary calls can be considered as complex actions calls and therefore may benefit from an exemption to the 6 month rule. The 6 months rule only applies in case of direct centralized management.

4 Note that according to the financial regulation, the signing of a grant contract with the applicant must take place within 3 months from when it was notified the decision to award a contract. However, in exceptional circumstance, in particular for complex actions launched for large number of proposals or where there have been delays attributable to the applicants (or their applications) this limit may be exceeded. The 3 months rule only applies in case of direct centralised management.