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|  | Policy and Legal Advice Centre, Republic of Serbia |  |
| A project implemented by DMI Associates, Altair Asesores, Hulla&Co. Human Dynamics, INCOM and HD European Consulting Group |  |  This project is funded  by the European Union |

**Terms of Reference (TOR) for a Short term assignment**

**Technical assistance requested: One (**1) expert on Food Safety

**The project**

**Title:** Policy and Legal Advice Centre (PLAC), Serbia

**Ref:** EuropeAid/131430/C/SER/RS

**Main beneficiary:** European Integration Office of the Republic of Serbia (SEIO)

**Financing institution:** European Union

**Budget Line / Expert Category:** Non Key Short-Term Senior Expert

**Team Leader:** Marija Pejčinović Burić

**Project background and description PLAC (scope of the work)**

The scope of this assignment is to assist the Project in its objective to improve the current system for legal approximation process and the level of harmonisation of the national legislation with the EU *acquis,* thus contributing to a fundamental element of the EU integration process. Further improvement of the European integration structures, including in key line ministries, strengthening verification of the compatibility of government policies and draft legislation with the *acquis* and EU integration requirements, improving legislation quality, and enhancing cooperation among line institutions are key priorities. The project will assess and enhance the concrete and systemic integration of the transposed *acquis* in the national legislative framework. To that regard, line institutions at Government central level and the Parliament will be involved through specific assistance. When a plan or a strategy for harmonisation is developed, the project will contribute implementing it. The sustainability of results, including ensuring the necessary capacities for implementation and follow-up, will be specifically in focus.

The PLAC project should achieve three results:

**RESULT 1** Strengthened structures related to harmonization and approximation of national legislation with EU legislation, including mechanisms for consultation of relevant external stakeholders

**RESULT 2** Compatibility of national legislation with EU legislation improved through preparation of relevant draft laws

**RESULT 3** Enhanced capacities of the relevant institutions (in particular SEIO, the Secretariat for Legislation, the General Secretariat and line ministries) for harmonization of Serbian legislation with the EU *acquis* and implementation of national legislation.

**Description of the assignment**

**Title:** Non-key Short-Term Senior Expert

**Brief description of the assignment:**

The Republic of Serbia recently adopted new Food Safety Law that is EU compatible and allows transposition of the "EU hygiene package", however, no specific legislation exists in the area of new food. Therefore, there is a need to draft and enact a particular by-law related to new food.

The expert shall assess the state of play in the respective area and draft a Rulebook on new food, taking into account Serbian Food Safety Law and the relevant EU legislation (Directives 258/97, 1829/2003, 1882/2003 and 1332/2008).

At present, there is no on-going and/or planned assistance project in the area covered by this ToR**.**

**Number of required experts: One (**1) Non Key Senior Expert on EU Food Safety

**Duration of the assignment:** Up to a total of 10 working days

**Period of the assignment:** December/2013 – March/2014

**Place of assignment:** Belgrade, Serbia

**Working language:** English

**Expert Activities:**

Description of the activities

- Analysis of the existing legislation and the legal and the contextual environment in the Republic of Serbia

- Drafting Table of Concordance

- Drafting of a fully EU harmonized draft Rulebook on new food, based on the existing Serbian and EU legislation

Outputs

* Rulebook drafted
* Table of Concordance drafted

**Expert Profile**

*Qualifications and skills (25 points)*

* A university degree in Law, Agriculture – Food Technology or Medicine
* Fluency in English
* Computer literacy
* *Good communication and reporting skills*

*General professional experience (25 points)*

Minimum 10 years of postgraduate professional experience in institutional reform or policy making and/or legal drafting in an EU Member State, Candidate or Potential candidate country

*Specific professional experience (50 points)*

* Minimum 5 but ideally 7 or more years of professional experience in the field of New Food
* Experience in the field of approximation/harmonization with the EU *acquis in the respective area gained* in a Member State, Candidate or Potential Candidate country would be an asset.

Applications (EU format CV and application letter, both in English) need to be submitted by e-mail to *mbayard@dmiassociates.com* with a copy to *nderxen@dmiassociates.com* not later than 17:00 hrs, 13th December 2013, titled:

**Application for the position**

**- Non-key Short-Term Senior Expert on in the field of Food Safety**

References must be available on request. Only candidates with a correct CV will receive a confirmation on receipt of their application. Only short-listed candidates will be contacted.

The Project is an equal opportunity employer that encourages applications from women and minorities.

All applications will be considered strictly confidential.

Advertised post is not available to civil servants or other officials of the public administration in the beneficiary country, Serbia.

For more information, please contact Marion Bayard, project manager, DMI: mbayard@dmiassociates.com / +33 4 72 00 35 90