

Capacity building for the alignment with the *acquis* in the area of, agriculture, rural development, food safety, veterinary and phytosanitary policy

EuropeAid/138038/DH/SER/RS



This project is funded by
The European Union



*The Republic of Serbia
Ministry of Agriculture,
Forestry and Water Management*

Terms of Reference Chapter 11, No 2

Junior Non-key expert on Project Component 1 - Junior Agricultural Policy Analysis Expert(s) NKE02

1. Project Background

The overall objective of the project is to improve the capacity of the MAFWM to manage the process of integration with the EU policies in the agriculture and rural development.

The European Agricultural Fund for Rural Development (EAFRD) and European Agricultural Guarantee Fund (EAGF) constitute the main legislation body of the Common Agricultural Policy could be transposed directly to the candidate countries.

The correct administrative application is crucial for the functioning of the Common Agricultural Policy and the EU internal market. The EU legislation from Chapter 11 may have a significant impact on the current policy support to agriculture in the Republic of Serbia.

Through the implementation of Component 1, this project supports the MAFWM, and other bodies, stakeholders involved in the EU accession process with support in transposition of *acquis* and preparations for implementation of EU Common Agriculture Policy and associated *acquis*. The project shall provide high quality expertise to the EU integration process in the Republic of Serbia for Chapter 11.

The project will have two-fold approach: (1) provide support to coordination and managing the process; (2) provide technical (content-oriented) support and expertise on demand to the relevant structures in the MAFWM and other institutions.

Component 1. Strengthened capacity to effectively administer and implement alignment of the Serbian agriculture and rural development with the Common Agricultural Policy in the process of EU accession (Chapter 11).

Accession negotiations in Chapter 11 focus amongst others on market organisation, quality policy, organic policy, direct payments and rural development.

Chapter 11 covers a large number of binding rules, many of which are directly applicable.

The proper application of these rules and their effective enforcement and control by an efficient public administration are essential for the functioning of the CAP.

Implementation, management and control of the CAP requires the creation, modification and/or

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strengthening of appropriate administrative structures (e.g. Paying Agency and Integrated Administrative and Control System (IACS)). In some cases, the acquis sets out detailed specifications for the required administrative structures.

Through this contract, the Contractor should assist beneficiary in following activities related to Chapter 11 (Agriculture and Rural Development).

The results forecasted in the project in the current development are the following:

- Result 1.1 Assistance to MAFWM and other relevant stakeholders in preparation for – and in support of accession negotiations pertaining to chapter 11 (Agriculture and Rural Development) provided.
- Result 1.2 Support to the ongoing process of harmonization of national legislation with EU acquis in agriculture and rural development.
- Result 1.3 Institutional and administrative capacity is upgraded and strengthened so as to be fully capable to implement EU acquis on agriculture and rural development by the date of accession.
- Result 1.4 Communication Strategy and Communication Plan for accession negotiation process in Chapter 11 is prepared and implemented, including but not limited to training, development of communication tools and implementation of the awareness campaign.

2. Reference document

Terms of Reference of the Project: EuropeAid/138038/DH/SER/RS Capacity building for the alignment with the acquis in the area of agriculture and rural development.

3. Terms of Reference Relevance

This mission will be carried out in the framework of the project activities as described in the Terms of Reference, Project Proposal and Implementation plan.

The present assignment will contribute to the achievement of Component 1 by providing expertise and supporting the beneficiary institutions to build up well-functioning process of transposition of EU acquis related to Chapter 11.

4. Assignment objective(s)

In this respect the project needs the expert's support to and will be engaged in the following Project activities:

1.1.2.3 Gap analysis between current situation and the Common Agricultural Policy;

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- 1.1.1.1 Studies on Harmonization of National policy with the CAP and for the purpose of creating a negotiating position;
- 1.1.1.4 Impact analysis on agricultural holdings (e.g. Small Farmers) e.g. effects of CAP schemes to the income of Serbian farms and/or study wine;
- 1.1.2.1 - Assistance in preparation and drafting documents necessary for preparation of negotiation position for Chapter 11;
- 1.1.2.2 Assistance in preparation of accompanying analytical reports relating the negotiation position for Chapter 11;
- 1.1.2.5 Elaboration and presentation of the draft Negotiation position paper together with the analytical reports;
- 1.1.2.7 Improvement of negotiating skills of employees e.g. training on negotiation for the Negotiation Group.

5. Main Tasks

- Collect material and documentation
- Assist relevant NKE in conducting gap analysis in relation to the alignment to the CAP legislation;
- Assist TL and relevant NKE in the alignment process of National Policy and the development of the sector in subject in particular in relation to CAP implementation (e.g. preparation, of drafting documents and elaboration of analytical reports)
- Study the Action Plan and the related alignment strategy;
- Assist relevant NKE in preparation of presentation of best cases relating negotiation on previous EU accession cases;
- Assist the TL and relevant NKE to organise meetings with the Chapter 11 Negotiation group stakeholders and to prepare the workshop to present result to the negotiation;
- Assist relevant NKE in elaboration of impact analysis of future CAP implementation at horizontal level e.g. agricultural holdings (e.g. Small Farmers, Trade) and sectorial level in accordance to Action Plan Chapter 11;
- Assist TL and relevant NKE in provide and implement training to MAFWM to strength Negotiation group skills;
- Assist TL and relevant NKE in elaboration of Project reporting and Chapter 11 relevant NKE in the implementation of their relevant TOR;
- Provide training to MAFWM to strength Negotiation group skills;
- Organise retreats, workshops and seminars with MAFWM.

6. Related Outputs

- Material and documentation collected;
- Relevant NKE responsible of elaboration of Gap analysis assisted;

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- Assistance to TL and relevant NKE in performing activities relating the alignment process of National Policy and the development of the sector in subject in particular in relation to the new Cap implementation (e.g. preparation, of drafting documents and elaboration of analytical reports) ensured;
- Knowledge of Action Plan and the related alignment strategy acquired;
- Assistance relevant NKE in preparation of presentation of best cases relating to negotiation on previous EU accession cases ensured;
- Assistance to TL and relevant NKE to organise meetings on CAP and Action Plan Chapter 11 with the Negotiation group other stakeholders and preparation the workshop to present result to the negotiation ensured;
- Assistance to relevant NKE in the elaboration of impact analysis of future CAP implementation at horizontal level e.g. agricultural holdings (e.g. Small Farmers, Trade) and sectorial level in accordance to Action Plan provided;
- Assistance to TL and relevant NKE in the elaboration of Project reporting and Chapter 11 relevant NKE in the implementation of respective relevant TOR ensured;
- Assistance to TL and relevant NKE in providing and implement training to MAFWM to strength Negotiation group skills ensured;
- Retreats, workshops and seminars with MAFWM organised.

7. Timing and duration of mission/s

The assignment shall be implemented in Belgrade, Serbia, in the period September 2019 to July 2021, up to 200 working days. The number of days is subject to extension as needed.

8. Specifics

The NKEs shall work under the guidance and follow the instructions of the Team Leader. The NKEs shall collaborate with the project team, other experts involved and representatives of beneficiary institutions and national structures, as relevant.

The NKEs' activities and outputs mentioned above may be adjusted by the Team Leader at any stage in the implementation of the Project, depending on the evolving needs of the Project, main beneficiary and/or target beneficiaries. Each of the short-term mission, its timing and duration shall be agreed with the Team Leader prior to each mission.

9. Reporting

The expert will deliver monthly reports in the English language on every last workday of the month she/he worked, with attached all written deliverables. The report will be attached to the expert's draft timesheet.

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10. Expert profile

- Qualifications and skills

- University degree in related fields
- Master degree in Law (preferably European Law) Agricultural Economy or other discipline that focus in related sector and matter will be an asset
- Good command of English;
- Computer literacy (command of Microsoft Office (Word, Excel, PowerPoint, etc.) and the Internet);

- General professional experience

- Minimum 5 years of general professional experience in the field of Agriculture and Rural Development

- Specific professional experience

- Minimum 3 years of specific professional experience, preferably gained in relation of EU Harmonization in relation to CAP
- More years of experience is considered as asset
- Good Understanding on Chapter 11 is an asset
- Excellent organizational planning and writing skills
- Excellent Knowledge of English language (written and spoken)
- Speaking local languages is an asset

11. Evaluation of work

TL and relevant NKE and the Beneficiary's representative, will assess the expert's performance.

12. Application

Application letter and EU format CV, both in English, must be submitted by e-mail to hr@weglobal.org and Olivera.maric@weglobal.org no later **23rd August 2019**, titled:, titled:

"Application for the position –

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References must be available on request.

Only short-listed candidates will be contacted.

The Project is an equal opportunity employer, in respect of the principles of good governance, sustainable development and gender equality.

All applications will be considered strictly confidential.

Advertised posts are not available to civil servants or other officials of the public administration in the beneficiary country, Serbia.