

Capacity building for the alignment with the acquis in the area of, agriculture, rural development, food safety, veterinary and phytosanitary policy

EuropeAid/138038/DH/SER/RS



This project is funded by
The European Union



*The Republic of Serbia
Ministry of Agriculture,
Forestry and Water Management*

Terms of Reference No 2

Junior Non-key expert on Project Component 2 issues – assist Senior NKE in drafting strategy “Comprehensive National Strategy including action plan(s) for the transposition, implementation and enforcement of EU legislation for Chapter 12 – Food Safety, Veterinary and Phytosanitary Policy” in the field of Food and feed safety and Veterinary policy

1. Project Background

The overall objective of the project is to improve the capacity of the Ministry of Agriculture, Forestry and Water Management (MAFWM) to manage the process of integration with the EU policies in the agriculture and food sector.

Agriculture, rural development, food safety, veterinary and phytosanitary policy in the EU is regulated by several legal acts which can be transposed directly from European legislation. Their correct administrative application is crucial for the functioning of the Common Agricultural Policy and the EU internal market. The EU legislation from Chapter 12 may have a significant impact on the current policy support to agriculture in the Republic of Serbia.

Through the implementation of component 2, this project supports the MAFWM, Veterinary Directorate, Plant Protection Directorate, Agriculture Inspectorate, Ministry of Health and other bodies, stakeholders involved in the EU accession process with support in transposition of *acquis* and preparations for implementation of EU Food Safety, Veterinary and Phytosanitary Policy and the associated *acquis*. The project shall provide high quality expertise to the EU integration process in the Republic of Serbia for Chapter 11 and Chapter 12.

The project will have two-fold approach: (1) provide support to coordination and managing the process (2) provide technical (content-oriented) support and expertise on demand to the relevant structures in the MAEP and other institutions.

Component 2. Strengthening the MAFWM and other relevant stakeholder’s capacity to effectively administer and implement alignment of Food Safety, Veterinary and Phytosanitary Policy in the process of EU Accession-Chapter 12 (Activity 2) **has 4 results:**

- **Result 2.1** Assistance to MAFWM and other relevant stakeholders in preparation for – and in support of accession negotiations pertaining to chapter 12 (Food Safety, Veterinary and Phytosanitary Policy) provided;
- **Result 2.2** Support to the ongoing process of harmonization of legislation in the food safety, veterinary and phytosanitary area with the EU *acquis* provided;
- **Result 2.3** Institutional and administrative capacity is upgraded and strengthened as to be fully capable to apply EU *acquis* concerning food safety, veterinary and phytosanitary legislation by the date of accession.

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- **Result 2.4** Communication Strategy and Communication plan for accession negotiation process in Chapter 12 is prepared and implemented, including but not limited to training development of communication tools and implementation of the awareness campaign

2. Reference document

Terms of Reference of the Project: EuropeAid/138038/DH/SER/RS Capacity building for the alignment with the acquis in the area of agriculture, rural development, food safety and phytosanitary policy.

3. Terms of Reference Relevance

This mission will be carried out in the framework of the project activities as described in the Terms of Reference, Project Proposal and Project Implementation plan. The assignment will contribute to the achievement of Component 2 by providing expertise and supporting the beneficiary institutions to build up well-functioning process of transposition of EU acquis related to Chapter 12' and assist in fulfilling benchmarks set up by the EU Commission and to be able to open negotiations on Chapter 12.

4. Assignment objective(s)

In this respect the project needs the expert's support to and will be engaged in the following Project activities:

Activity 2.1. Providing assistance to competent authorities along the accession negotiation process in Chapter 12 – Food Safety, Veterinary and Phytosanitary Policy, provided through performing expertise and preparation of various technical documents in particular sub-activities 2.1.1. and 2.1.1.1 and 2.1.1.2.

Activity 2.2. Providing support to the ongoing process of harmonization of legislation in the food safety, veterinary and phytosanitary area with the EU acquis;

5. Main Tasks/Activities

The Junior NKE on Project Component 2 issues will support the project KE 2, TAT and senior non-key experts in:

- Collect all available materials for conducting an **analysis** that will summarize the issues that need to be considered as part of the strategy "Comprehensive National Strategy including action plan(s) for the transposition, implementation and enforcement of EU legislation for Chapter 12 – Food Safety, Veterinary and Phytosanitary Policy", thus identifying the internal strengths and weaknesses of MAFWM and the relevant stakeholders in terms of

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implementation Chapter 12 and threats coming from the external environment for the sections on Food, feed Safety and Veterinary policy issues;

- Organizing and conducting meetings with beneficiary, main negotiator and related institutions and stakeholders;
- support project KE 2 in setting up a *Task force team of representatives* of relevant departments;
- support Senior NKE in preparation the comprehensive National Strategy including action plan(s) for the transposition, implementation and enforcement of EU legislation for Chapter 12, sections related to the Food Safety and Veterinary issues,
- performing comprehensive *analysis of the current situation* in relation to transposition of EU legislation, including the level of compliance of legal acts covered under Chapter 12 on Food Safety and Veterinary issues, that will be obtained by analysis of the Tables of Concordance (ToC) or from another resources;
- Collecting information for the carrying out underpinning economic analysis for the implementation above mentioned comprehensive National Strategy and its action plan;
- to participate in the preparation and presentation of the strategy and action plan under the guidance of a senior NKE in this field and participate in the senior short-term expert missions related to the Chapter 12;
- assist in drafting project progress reports.

6. Related Outputs

Under supervision of the project KE 2 and Senior NKE in this field the Junior NKE on Project Component 2 issues shall produce the following deliverables:

- Materials and information collected for analysis that will summarize the issues that need to be considered as part of the strategies “Comprehensive National Strategy including action plan(s) for the transposition, implementation and enforcement of EU legislation for Chapter 12 – Food Safety, Veterinary and Phytosanitary Policy”, and identifying the internal strengths and weaknesses of MAFWM and the relevant stakeholders in terms of implementation Chapter 12 and threats coming from the external environment for the sections on Food, feed Safety and Veterinary policy issues performed;
- Under coordination of the Senior NKE in this field participated in the preparation of the Comprehensive National Strategy and Action Plan(s) for the transposition, implementation and enforcement of EU legislation for Chapter 12 – Food Safety, Veterinary and Phytosanitary Policy sections related to the Food and feed safety and Veterinary Policy;
- All available materials for economic analysis of strategy and action plan were collected and participated in analysis in collaboration with Senior NKE in this field;

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- Weekly work plan, meeting minutes and mission reports on monthly basis drafted and submitted to the KE 2.

The timeframe set in the project work plan must be observed in the development of the strategies and action plans.

7. Timing and duration of mission/s

The assignment shall be implemented in Belgrade, Serbia, in the period September 2019 to Jun 2020, up to 25 working days. The number of days is subject to extension as needed.

8. Reporting

The expert will deliver monthly reports in the English language on last workday of the month she/he worked, with attached all written deliverables and submitted to the KE 2. The report will be attached to the expert's draft timesheet.

9. Expert profile

Qualifications and skills:

- University degree academic level in the field of veterinary/agriculture, food technology and safety or other related subjects;
- Good command of English written and spoken;
- Computer literacy (command of Microsoft Office (Word, Excel, PowerPoint, etc.) and the Internet);
- Excellent reporting skills;
- Analytical experience and skills;
- Ability to work in the teams
- Excellent communication skills

General professional experience

- Minimum 5 years of general postgraduate professional experience. More years of experience will be considered as an asset. *Specific professional experience*
- Minimum 3 years of relevant specific professional experience in food and feed safety and veterinary policy preferably gained in the Ministries responsible for the Chapter 12 or related public institution;
- Previous experience in similar assignment will be considered as an asset;
- More years of professional experience will be considered as an asset;
- Understanding and implementation the EU acquis, Chapter 12;
- Experience in the Strategic Planning;

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10. Evaluation of work

The expert's performance will be assessed by the project KE 2, TL and TAT and the Beneficiary's representatives.

11. Applications

Application letter and EU format CV, both in English, must be submitted by e-mail to hr@weglobal.org and Olivera.maric@weglobal.org no later **23rd August 2019**, titled: "Application for the position – **Junior Non-key expert on Project Component 2 issues – Sector Strategic Planning and Development of Sector Strategic Documents**"

References must be available on request.

Only short-listed candidates will be contacted.

The Project is an equal opportunity employer, in respect of the principles of good governance, sustainable development and gender equality.

All applications will be considered strictly confidential.

Advertised posts are not available to civil servants or other officials of the public administration in the beneficiary country, Serbia.