

# ***Capacity building for the alignment with the acquis in the area of, agriculture, rural development, food safety, veterinary and phytosanitary policy***

*EuropeAid/138038/DH/SER/RS*



This project is funded by  
The European Union



*The Republic of Serbia  
Ministry of Agriculture,  
Forestry and Water Management*

## **Terms of Reference No 9**

### **Senior Non-key expert on Project Component 2 issues – on drafting of strategy “Comprehensive National Strategy including action plan(s) for the transposition, implementation and enforcement of EU legislation for Chapter 12 – Food Safety, Veterinary and Phytosanitary Policy”**

#### **1. Project Background**

The overall objective of the project is to improve the capacity of the Ministry of Agriculture, Forestry and Water Management (MAFWM) to manage the process of integration with the EU policies in the agriculture and food sector.

Agriculture, rural development, food safety, veterinary and phytosanitary policy in the EU is regulated by several legal acts which can be transposed directly from European legislation. Their correct administrative application is crucial for the functioning of the Common Agricultural Policy and the EU internal market. The EU legislation from Chapter 12 may have a significant impact on the current policy support to agriculture in the Republic of Serbia.

Through the implementation of component 2, this project supports the MAFWM, Veterinary Directorate, Plant Protection Directorate, Sector for Agricultural Inspection, Ministry of Health and other bodies, stakeholders involved in the EU accession process with support in transposition of *acquis* and preparations for implementation of EU Food Safety, Veterinary and Phytosanitary Policy and the associated *acquis*. The project shall provide high quality expertise to the EU integration process in the Republic of Serbia for Chapter 11 and Chapter 12.

The project will have two-fold approach: (1) provide support to coordination and managing the process (2) provide technical (content-oriented) support and expertise on demand to the relevant structures in the MAEP and other institutions.

**Component 2.** Strengthening the MAFWM and other relevant stakeholder's capacity to effectively administer and implement alignment of Food Safety, Veterinary and Phytosanitary Policy in the process of EU Accession-Chapter 12 (Activity 2) **has 4 results:**

- **Result 2.1** Assistance to MAFWM and other relevant stakeholders in preparation for – and in support of accession negotiations pertaining to chapter 12 (Food Safety, Veterinary and Phytosanitary Policy) provided;
- **Result 2.2** Support to the ongoing process of harmonization of legislation in the food safety, veterinary and phytosanitary area with the EU *acquis* provided;
- **Result 2.3** Institutional and administrative capacity is upgraded and strengthened as to be fully capable to apply EU *acquis* concerning food safety, veterinary and phytosanitary legislation by the date of accession.

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- **Result 2.4** Communication Strategy and Communication plan for accession negotiation process in Chapter 12 is prepared and implemented, including but not limited to training development of communication tools and implementation of the awareness campaign

## **2. Reference document**

Terms of Reference of the Project: EuropeAid/138038/DH/SER/RS Capacity building for the alignment with the acquis in the area of agriculture, rural development, food safety and phytosanitary policy.

## **3. Terms of Reference Relevance**

This mission will be carried out in the framework of the project activities as described in the Terms of Reference, Project Proposal and Project Implementation plan. The assignment will contribute to the achievement of Component 2 by providing expertise and supporting the beneficiary institutions to build up well-functioning process of transposition of EU acquis related to Chapter 12' and assist in fulfilling benchmarks set up by the EU Commission and to be able to open negotiations on Chapter 12.

## **4. Assignment objective(s)**

In this respect the project needs the expert's support to and will be engaged in the following Project activities:

**Activity 2.1.** Providing assistance to competent authorities along the accession negotiation process in Chapter 12 – Food Safety, Veterinary and Phytosanitary Policy, provided through performing expertise and preparation of various technical documents in particular sub-activities 2.1.1, 2.1.1.1, 2.1.1.2;

**Activity 2.2.** Providing support to the ongoing process of harmonization of legislation in the food safety, veterinary and phytosanitary area with the EU acquis;

## **5. Main Tasks/Activities**

The Senior NKE on Project Component 2 issues will support the project KE 2 and Technical Assistance Team (TAT) in:

- Conduct SWOT analysis that will summarize the issues that need to be considered as part of the strategy "Comprehensive National Strategy including action plan(s) for the transposition, implementation and enforcement of EU legislation for Chapter 12 – Food Safety, Veterinary and Phytosanitary Policy";

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- for analysis to use the draft strategy, action plan and other documents prepared under the scope of related projects;
- To carry out underpinning analysis and drafting report which including the associated economic analysis for the implementation the Action plan for the implementation Strategy “Comprehensive National Strategy and Action Plan(s) for the transposition, implementation and enforcement of EU legislation for Chapter 12 – Food Safety, Veterinary and Phytosanitary Policy”
- Drafting and/or revision of the Action plan for the transposition, implementation and enforcement of EU legislation for Chapter 12 – Food Safety, Veterinary and Phytosanitary policy;
- identifying the internal strengths and weaknesses of MAFWM and the relevant institutions and stakeholders in terms of implementation Chapter 12 and threats coming from the external environment;
- Organizing and conducting meetings with beneficiary, negotiator and related institutions and stakeholders;
- support project KE 2 in setting up a Task force team of representatives of relevant institutions/departments;
- drafting a comprehensive National Strategies including action plan(s) for the transposition, implementation and enforcement of EU legislation for Chapter 12,
- performing comprehensive analysis of the current situation in relation to transposition of EU legislation, including the level of compliance of legal acts covered under Chapter 12 on Food safety, veterinary and Phytosanitary issues, that will be obtained by analysis of the Tables of concordance (ToC);
- closely cooperate with Senior and Junior non-key experts (J-NKE) involved in the project Activity 2.1 and Activity 2.2 implementation;
- providing support to the ongoing process of harmonization of legislation,
- providing support on strengthening institutional and administrative capacity;
- to support and participate in the senior short-term expert missions related to the Chapter 12;
- to organise two/ three-day retreat(s)/workshop(s) for members of Negotiation group for CH12 in order to finalise work on the draft Comprehensive National Strategy including action plan(s) for the transposition, implementation and enforcement of EU legislation for Chapter 12 – Food Safety, Veterinary and Phytosanitary Policy
- assist in drafting project progress reports;

## **6. Related Outputs**

Under supervision of the project KE 2 and TAT the Senior NKE on Project Component 2 issues shall produce the following deliverables:

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- SWOT analysis that will summarize the issues that need to be considered as part of the strategy “Comprehensive National Strategy including action plan(s) for the transposition, implementation and enforcement of EU legislation for Chapter 12 – Food Safety, Veterinary and Phytosanitary Policy” conducted and the internal strengths and weaknesses of MAFWM and the relevant institutions and stakeholders in terms of implementation Chapter 12 and threats coming from the external environment identified;
- Comprehensive National Strategy and Action Plan(s) for the transposition, implementation and enforcement of EU legislation for Chapter 12 – Food Safety, Veterinary and Phytosanitary Policy drafted and structured at least as follow:
  - describes the current situation on transposition and implementation of Chapter 12 of EU acquis;
  - identifies the strengths, weaknesses, opportunities and threats through a SWOT analysis;
  - defines the general and specific objectives;
  - defines the problems that require government interventions;
  - identifies the necessary actions under each of the areas;
  - required *human and technical capacity*, as well as financial resources necessary for enforcement of the EU Acquis covered under Chapter 12;
  - sets clear responsibilities, implementation deadlines;
  - the financial need to implement the measures mentioned in the plan;
  - Implementation plan (Action plan) as annex to the Strategy
- Drafted and/or Revised Action Plan for the transposition, implementation and enforcement of EU legislation for Chapter 12 – food safety, veterinary and phytosanitary policy;
- Created underpinning analysis and drafted respective part in the Action plan which including the associated economic analysis for the implementation the Action plan for the implementation Strategy “Comprehensive National Strategy and Action Plan(s) for the transposition, implementation and enforcement of EU legislation for Chapter 12 – Food Safety, Veterinary and Phytosanitary Policy”
- Organized and conducted meetings with beneficiary, negotiator and related institutions and stakeholders;
- supported project KE 2 in setting up a Task force team of representatives of relevant institutions/departments;
- closely cooperated with Senior and Junior non-key experts (J-NKE) involved in the project Activity 2.1 and Activity 2.2; Retreat(s)/workshop(s) organised for members of Negotiation group for CH12 and beneficiary institutions in order to finalise work on draft Strategy and Action plans
- Weekly work plan, meeting minutes and mission report on monthly basis drafted and submitted to the KE 2;

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The timeframe set in the project work plan must be observed in the development of the strategies and action plans.

## **7. Timing and duration of mission/s**

The assignment shall be implemented in Belgrade, Serbia, in the period from September 2019 to January 2020, up to 50 working days. The number of days is subject to extension as needed.

## **8. Reporting**

The expert will deliver monthly reports in the English language on last workday of the month she/he worked, with attached all written deliverables as annexes. The report will be attached to the expert's draft timesheet.

## **9. Expert profile**

Qualifications and skills:

- University degree academic level in the field of veterinary medicine, phytosanitary/agriculture, law, social science, food technology and safety or another related domain;
- Excellent command of English written and spoken;
- Computer literacy (command of Microsoft Office (Word, Excel, PowerPoint, etc.) and the Internet);
- Excellent reporting skills;
- Analytical experience and skills;
- Ability to work in the teams
- Excellent communication skills

*General professional experience*

- Minimum 10 years of general postgraduate professional experience

*Specific professional experience*

- Minimum 5 preferably 10 years of relevant specific professional experience in the EU food and feed safety, veterinary and/or phytosanitary policy preferably gained in the Ministries responsible for the Chapter 12 or related public institution in an EU Member State or candidate countries;
- More years of specific professional experience will be considered as an asset;
- Previous experience in similar assignment will be considered as an asset;
- Understanding and implementation the EU acquis, Chapter 12;
- Experience in the Strategic Planning;

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## **10. Evaluation of work**

The expert's performance will be assessed by the project KE 2, TL and TAT and the Beneficiary's representative.

## **11. Applications**

Application letter and EU format CV, both in English, must be submitted by e-mail to [hr@weglobal.org](mailto:hr@weglobal.org) and [Olivera.maric@weglobal.org](mailto:Olivera.maric@weglobal.org) no later **23<sup>rd</sup> August 2019**, titled: "Application for the position – **Senior Non-key expert on Project Component 2 issues – Sector Strategic Planning and Development of Sector Strategic Documents**"

References must be available on request.

Only short-listed candidates will be contacted.

The Project is an equal opportunity employer, in respect of the principles of good governance, sustainable development and gender equality.

All applications will be considered strictly confidential.

Advertised posts are not available to civil servants or other officials of the public administration in the beneficiary country, Serbia.