



# EU PPF | Project preparation facility

International Consulting Expertise EEIG (ICE) from Belgium in consortium with Business and Strategies in Europe S.A. (B&S) from Belgium, Kommunalkredit Public Consulting GmbH (KPC) from Austria and Agentia pentru Dezvoltare Regionala Nord-Est (North-East Regional Development Agency) (ADR) from Romania

is announcing an **Open call for applications for the positions of Senior Expert, Senior Specialist and Junior Non-Key Expert.**

International Consulting Expertise EEIG (ICE) is currently implementing the EU funded technical assistance project **SUPPORT FOR PLANNING, PROGRAMMING AND COORDINATION RELATED TO EU AND OTHER FINANCIAL ASSISTANCE – PPF 10 – NEAR/BEG/2021/EA-RP/0078**, managed by the Delegation of the European Union to Serbia.

The duration of the project is 36 months from 05 April 2022 until 04 April 2025.

ICE is providing technical and operational support to the lead beneficiary, the Ministry for European Integration. The target groups are all the potential beneficiaries of IPA or international financial assistance, including line ministries, national agencies, local authorities, and other eligible national organisations and institutions. Overall, the project is assisting the Serbian administration to effectively manage EU integration and pre-accession assistance to speed up preparations for EU membership. The purpose is to support the planning, development, and operationalisation of the strategic and operational framework for pre-accession/accession assistance and the development of a pipeline of mature actions eligible for funding under the conditions of IPA III and of other development partners.

Under the scope of this complex 3-year project, more than 2500 workdays are planned for short-term and long-term expertise, supporting the Contractor in the implementation of the 3 project components:

**COMPONENT 1.** Support for the preparation and implementation of the strategic and operational planning and programming documents related to EU and other development partner assistance

**COMPONENT 2.** Support for the development and implementation of the monitoring and reporting frameworks related to EU and other development partner assistance

**COMPONENT 3.** Capacity building and support provided to national stakeholders for planning and programming of EU and other development assistance



The following competences are necessary for the implementation of the project:

- **POLICY ANALYST**
- **INSTITUTIONAL ANALYST**
- **FINANCIAL ANALYST**
- **LEGAL ANALYST**
- **STRATEGIC PLANNING EXPERT**
- **PROGRAMMING EXPERT IPA AND SCF**
- **SECTOR POLICY EXPERT**
- **MONITORING AND EVALUATION EXPERT**
- **MIS IT EXPERT**
- **TRAINING AND TOT SPECIALIST**
- **PROCUREMENT AND FIDIC EXPERT**
- **COMMUNICATION STRATEGY EXPERT**
- **COMMUNICATION AND AWARENESS RAISING SPECIALIST**
- **DEVELOPMENT ASSISTANCE EXPERT**
- **TECHNICAL EXPERT – PROJECT DESIGNER**
- **STATISTICS / DATA EXPERT** (only Junior position)
- **WEB AND SOCIAL MEDIA EXPERT** (only Junior position)
- **RESEARCH ANALYST** (only Junior position)
- **TRAINING AND FACILITATION EXPERT** (only Junior position)

All experts will have as minimum requirements a Bachelor's university degree or equivalent professional experience (in addition to minimum professional experience), the minimum professional experience as defined on a next page and fluency in both written and spoken English. The knowledge of the Serbian language is not mandatory; however, it might be considered an advantage.





The **minimum professional experience** is set as follows:

### **SENIOR EXPERTS**

- Post-graduate experience of at least 10 years;
- Experience of at least 5 years in the relevant field.

### **SENIOR SPECIALIST EXPERTS**

- Post-graduate experience of at least 10 years;
- EU Member State experience for at least 2 years out of the minimum post-graduate experience;
- Experience of at least 5 years in the relevant field;
- Experience in contributing to the preparation and/or implementation of projects which have obtained financing from the EU budget, EU MS budget, EU MS development bank or multilateral IFI loans carried out in the EU, accession, or pre-accession countries.

### **JUNIOR EXPERTS**

- Post-graduate experience of at least 5 years;
- Experience of at least 3 years in the relevant field.

Please apply by e-mail only to the following email address: **PPF10@ice-org.eu** before 30 September 2022, submitting CV in English language in the EuropeAid format [https://wikis.ec.europa.eu/download/attachments/44168995/b8h\\_annexivexperts\\_en.xlsx](https://wikis.ec.europa.eu/download/attachments/44168995/b8h_annexivexperts_en.xlsx) together with a **brief note outlining suitability** for the applied position<sup>1</sup>.

Only shortlisted and suitable candidates will be contacted for further potential cooperation within the span of the project implementation.

*The offered positions are not available for civil servants or other officials of the public administration in the Republic of Serbia.*

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<sup>1</sup>By applying for this Call, you give the permission for your e-mail and disclosed personal contact details to be given to the PPF team only to be used for the related project use.

