

## Lot1- Accessibility Measures in Public Buildings in 9 Municipalities

### Minutes of the site visits and clarification meeting

**Aim of the meeting:** Site visit and clarification meeting as part of the procurement process of the Works tender “Accessibility measures in public buildings in 9 Municipalities – Lot1”

**Main facts and/or conclusions:** Mandatory site visits to the Municipality building and Cultural Centre in Kucevo has been organized as part of the procurement process. The EU PPF6 team (the designer) presented the proposed accessibility measures in these two buildings to the potential tenderers.

First site visit was at the Cultural centre at 10.00h, followed by the site visit at the Municipality building.

After the site visits, clarification meeting was held at the Municipal assembly hall. The EU PPF6 team gave presentation of the accessibility measures in all 13 buildings included in this lot. After the presentation, the potential tenderers were asking questions and clarifications on the tender documentation were provided.

The representatives of the European Union Delegation to the Republic of Serbia (EU DEL) provided further explanations and guidelines to the potential tenderers:

- Bidders were reminded that those site visits as well as clarification meeting are mandatory. At the end of the clarification all present potential tenderers received Certificates of attendance, which should be submitted with their offer.
- The tenderers should pay attention to the Volume 1, Section 4, form 4.6.2.b List of supplies, related to the Vertical transportation Equipment proposed to be incorporated in works for LOT. 1. It is mandatory to insert information about the place where the equipment is manufactured as this determines the origin of the equipment.
- The rules of origin are stated in the clause 8 of the Procurement Notice and in Clause 12 of the Volume 1, Section 1 Instructions to tenderers;
- The tenderers should pay attention to the minimum requirements for tendering for Lot 1 or Lot 2, or for both Lots

together

The following questions were asked by the potential tenderers, on which EU PPF6 provided the following answers:

Q1: Are the vertical transport elements with standardised dimensions?

A1: The dimensions of the equipment for vertical transport (lifts, elevators, platforms) are standardised and can be purchased from many manufacturers;

Q2: is it foreseen in the tender to provide fire protection coating of the steel structures of the vertical transport equipment?

This question was not specifically answered during the meeting. Please see a "post-minute answer" below:

A2: Considering that the design documentation for the Construction Permit is not fully finalised by the PPF6 design team, at this tender stage, potential bidders do not have to foresee fire protective coating in the financial offer (bills of quantities). The need for fire protection coating for steel structures related to lifts/elevators will be defined individually for each lifts/elevators by the PPF6 designers in accordance with the Rulebook on technical norms for fire protection of residential and commercial buildings and public buildings (Official gazette of RS 22/2019) during the preparation of the Design for Execution of the Works.

In case, fire protective coating will be needed for some or all structures/installations, such extra expenses will be covered via contract contingency budget.

Q3: Which design documentation will be used for works construction?

A3: The design documentation will be provided to the Contractor in accordance with the clause 1.13 of the Volume 3 Technical Specifications.

**The meeting ended:** 14.00h

