



Republic of Serbia
MINISTRY OF FINANCE
**Department for Contracting and
Financing of EU Funded Programmes**
No: 48-00-00163/2018-28
3-5 Sremska Street
Belgrade



**#EY
ЗА ТЕБЕ**

This project is funded by the European Union

Subject	Mandatory clarification meeting
Project	The modernization and rehabilitation of the railway section Niš – Brestovac
Publication reference	EuropeAid/140002/IH/WKS/RS
Venue	Serbian Railways Infrastructure (IZS), Nemanjina 6 Belgrade, Serbia
Date/time of the meeting	24 September 2019, 10:00

AGENDA

10:00 – 10:15	Opening of the clarification meeting and procedural details - Contracting Authority representative, Mr Vlastimir Ašković, Department for Contracting and Financing of EU Funded Programmes
10:15 - 10:30	Presentation of the project – Final beneficiary, Ms Tatjana Džuverović Miljković, Ministry Of Construction Transport And Infrastructure and End recipient representative Mr Marko Šarčević Serbian Railways Infrastructure JSC
10:30 - 11:30	Questions/Answers
11:30 – 12:00	Signing of certificates of attendance
12:00	Closing of the clarification meeting

MINUTES OF THE MEETING

On behalf of the Contracting Authority (CFCU), Mr. Vlastimir Ašković, Project Manager, opened the meeting and welcomed the participants. Mr. Ašković presented the overall context of project implementation, as well as the main parties in the project implementation. Participants were informed that all the important dates related to the tender can be found in the respective tender dossier. The participants were informed that any questions related to technical and/or legal aspect of tender dossier and site inspection (visit) must be submitted in writing to the addresses listed in the tender dossier and that the Contracting Authority shall issue official answers at the addresses indicated in the tender dossier in line with the deadlines listed therein. Only these answers shall be considered as official answers of the Contracting Authority.

The participants were informed that each company attending the mandatory clarification meeting and which attended the mandatory site visit need to receive Certificate of attendance and all tenders must include this Certificate. It is stated that in the case of a consortium it is sufficient that at least one member of the consortium has participated to the site visit and mandatory clarification meeting and that the corresponding attendance certificate is included in the offer.

On behalf of the representative of the End Recipient of the Project, Serbian Railways Infrastructure JSC, the participants of the meeting were welcomed by Mr. Marko Šarčević.

On behalf of the Final beneficiary of the Project, Ministry Of Construction Transport And Infrastructure, the participants of the meeting were welcomed by Ms. Tatjana Džuverović Miljković.

After presentation the discussion regarding tender dossier and tender procedure was raised, with the questions from the participants regarding mentioned subject. Representative of the Contracting Authority (CFCU) Mr. Vlastimir Ašković informed participants that any questions related to technical and/or legal aspect of tender dossier and site inspection (visit) must be submitted in writing to the addresses listed in the tender dossier and that the Contracting Authority shall issue official answers at the addresses indicated in the tender dossier in line with the deadlines listed therein.

Following the presentation and discussion, representative of the Contracting Authority issued the Certificates of attendance to the companies that attended both, the mandatory meeting and the mandatory site visit. The list of companies which received the Certificate of attendance with signatures of persons who received the Certificates on behalf of respective companies is annexed to the Minutes.

The meeting was closed at 12:00 hours.