



EUROPEAN UNION
DELEGATION TO THE REPUBLIC OF SERBIA
Head of Finance & Contracts

CORRIGENDUM 1

TO GUIDELINES

**Call for proposals reference: EuropeAid/131735/L/ACT/IPA
"Cross Border Programme Serbia – Bosnia and Herzegovina"**

2nd Call for Proposals

Type of procedure: Open

Please read:

Instructions on using the Repair Tool for the SRB-BiH Application Form (convert V1 to V2):

An error had been discovered where when clicking on “Finalize, Print and Save” button of the cover page of the AF it will print only the first 9 Activities from section 1.7 and ignore the other. Excel Repair Tool has been developed in order to fix this issue.

It should be noted that repairing the AF has no effect on the information you might have filled in in the AF. Those will remain unchanged and unaffected.

Please follow these simple instructions in order to be able to fix your Excel AF.

1. Close all excel files you might have opened on your PC;
2. Open the ‘AF Update Tool (transforming Version 1 to Version 2)’ file;
3. Enable macros as instructed by the warning window. If the warning has not appeared, then enable macros manually: from the drop-down menu in Excel select tools/macro/security/security level => choose ‘medium’ or ‘low’;
4. Click the “...” button (on the right-hand side) in the window that appears and locate/select the AF file you want to correct. **Do not** open the AF that you wish to repair manually as this will stop the repair tool from functioning.
5. Click on the “Start” button to initiate the repair procedure. Please note that the whole process takes 5 to 15 seconds.
6. The repair process **should not be interrupted** in any way – do not open any other programmes/files/browsers until the process is completed.
7. After the repair is complete, the “Save As” window will appear. The name of your AF will be shown with “_repaired” automatically added. You can rename it as you desire or save it like proposed.
8. The last status that appears is “ Done. To start again . “. You can now safely close the repair tool.