



EUROPEAN UNION

Delegation of the European Commission to the Republic of Serbia
Operations

Minutes of CLARIFICATIONS MEETING

Improvement of air quality through reduction in dust emissions from

Thermal Power Plant Morava – re-launch

REPUBLIC OF SERBIA

IPA 2012, Publication ref.: EuropeAid/134187/DH/WKS/RS

Contract N°: 12SER01/08/141

Belgrade, 22nd July 2014, 14⁰⁰, premises of the Delegation of the European Union to the Republic of Serbia

All participants were welcomed and companies' representatives reminded that the meeting was obligatory for all potential bidders. It was also pointed out that the meeting was aimed at clarifying procedural issues, while technical issues should be clarified in writing during clarification period.

1. Introduction by the Delegation of the European Union to the Republic of Serbia

- a. Objectives: reduce harmful emissions to 50 mg/Nm³ from TPP Morava, thus helping to improve air quality, perform civil and electromechanical design and works, including supply and installation of equipment and materials as per the functional technical specifications in the Tender Dossier (TD) and clarifications.
- b. Scope of works has been defined by the Tender Dossier (TD).
- c. Procurement and Implementation arrangements:
 - The construction works will be procured through PRAG procedure and implemented through a FIDIC Design and Build works contract approach.
 - EUD engaged Supervising Engineer to monitor the construction,
 - Special Conditions of the Contract are Design & Build based on FIDIC (Yellow Book).
- d. Time schedule: as per the Tender Dossier
 - Access to site to be officially confirmed by EPS, planned- beginning of May 2015
 - Implementation duration: 12 months from the commencement to the Taking over of the works. It is expected that the contract is signed, a commencement order issued and a kick off meeting to be held by 1 November 2014. That would leave sufficient time (6 months) for a contractor to prepare a detailed design and a building permit.
 - Works implementation should be performed during the overhaul as planned starting beginning of May 2015.

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2. Presentation of the procurement procedure (EUD):

- Procurement is per PRAG procedure,
- Timing is per Instructions to tenderers,
- The submission date is **19/09/2014 at 12h**, and EUD keeps right to decide whether some extension would be granted, but it is currently not planned,
- Tender opening session will be held **19/09/2014 at 14.30h**,
- Tender Dossier should be respected, all forms filled in and signed, all requested information provided to the reasonable volume,
- Proof of completion of previous projects should be submitted,
- Proposed personnel should satisfy tender requirements. The experts' requirements of the TD should be strictly respected and that all listed experience should be substantiated by relevant documents in order to avoid time constraints in obtaining proper documents in evaluation phase (48hrs). Only three experts will be evaluated at the stage of evaluation of offers (Project Manager, Site Manager and Lead Precipitator Engineer); other experts will be evaluated after the contract is signed.
- Key personnel should be on site over the whole period of implementation,
- Technical solutions are not to be evaluated or compared. The criterion of awarding the contract is the price should the offer be found technically acceptable according to the Evaluation grids presented in the Tender Dossier. The contract is based on the Design & Build approach, so the contractor will be responsible for his own design.
- Time Schedule should fit into the requested period of implementation, should give sufficient information, showing clearly the milestones, duration of all activities, links between conditionally linked activities, etc.
- Bank guarantees with the text as in the TD, template to be strictly followed
- Bidders should use evaluation grids to check their offers before submission, but not to submit them filled in,
- Clarifications are part of the tendering procedure; whenever possible, the answers will be sent out as soon as possible. The last date for request of any clarifications is **29/08/2014 at 16:00** and the last date on which clarifications are issued by the Contracting Authority is **08/09/2014**,
- Questions are welcome at this meeting, but answers will be given in writing, as part of clarifications.

3. Presentation of the scope of work and the timetable and major milestones of the project: done by the beneficiary (EPS).

It was stressed that the implementation period has to be respected. There is no possibility for extension of it, especially having in mind extremely difficult situation in the sector because of floods. It was also stressed that the design should be finished by February 2015 as a condition for the building permit.

4. Results of the Site visit: Beneficiary (EPS) reported that 15 companies visited the site 21/07/2014.

5. Miscellaneous – Tenderers were advised to pay special attention to the following:

- Selection criteria shall be strictly respected, so bidders should thoroughly check whether they met all criteria before submission of the bid.
- Project references listed in the bid have to fully meet the criteria listed in the Contract Notice.

- Bidders should make sure that Performance certificates, issued by supervisors or end users of the plants named in the bid as project references, are submitted as part of bid.
- Bidders should use the evaluation grids to make sure, before submission of their bids, that all questions are positively answered. This might reduce the number of clarification questions during the evaluation.

The meeting ended at 15⁰⁰.

Belgrade, 22/07/2014



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