



Republic of Serbia
Ministry of Education

This project is funded by
the European Union



Support to Education Policy

Contract no: 2024/458-683

ADVERTISEMENT

Senior Non-Key Expert on Education strategy and policy, SRPC and sector budget support implementation (two positions)

Background:

Project Title: Support to Education Policy

Contract no: 2024/458-683

Main beneficiary: Ministry of Education (MoE)

The overall objective of the project:

The overall objective (Impact) to which this action contributes is bringing about the broad, long-term change in the political, social, economic and environmental context by assisting the Government of Serbia to implement reforms in the field of education as foreseen in the national strategic documents and international commitments.

Purpose of the project:

Strengthening institutional and human capacities of key institutions in the education sector to manage comprehensive education reform; and timely, efficient and effective coordination and implementation of the Sector Reform Performance Contract (SRPC)

The specific objective of the project:

The specific objective (Outcome) of this contract is to strengthen institutional and human capacities in the education sector to manage and coordinate a timely, efficient and effective implementation of sector policies (Education reform).

Main tasks and duties:

The Senior Non-Key Expert will work closely with the Project team and support the Team Leader in delivering the activities and outcomes listed in the table below, which also details the indicative contributions of both experts (Indicative input SNKE 1 and Indicative input SNKE 2).

Activity	Sub-Activity	Indicative tasks	Indicative input SNKE 1:	Indicative input SNKE 2:	Expected deliverables:
1.2.1.	/	<ul style="list-style-type: none"> Regular consultative meetings with MoE and Working group representatives regarding coordination and implementation of the SEDS 2030 and monitoring and 	20 WDs	20 WDs	Report on expert support provided for the Education Development Strategy



		<p>reporting (methodology, dynamics etc.)</p> <ul style="list-style-type: none">• Review of relevant documentation• Provision of support to MoE and WG related to expert and analytical expertise• Drafting report on the expert support provided			
1.2.2.	/	<ul style="list-style-type: none">• Consultative meeting(s) with MoE, WG representatives and other stakeholders• Preparation of reporting methodology in close cooperation with MoE and WG• Provision of support to MoE and WG related to expert and analytical expertise• Preparation of draft reports and incorporation of the MoE and WG's feedback in final versions	20 WDs	20 WDs	Draft 2024 annual report on the SEDS 2030 Action Plan implementation Draft 2025 annual report on the SEDS 2030 Action Plan implementation Draft 2026 annual report on the SEDS 2030 Action Plan implementation
1.2.3.	/	<ul style="list-style-type: none">• Consultative meetings with MoE and other stakeholders to agree on the approach in line with legal requirements in providing support to carry out an ex-ante analysis	10 WDs	10 WDs	Ex-ante analysis Position paper for the development of the new Action Plan



		<ul style="list-style-type: none"> • Provision of support to MoE in collecting and analysing data for ex-ante analyses • Preparation of draft ex-ante analyses and incorporation of the feedback in final versions • Developing the position paper and incorporating of the feedback in the final version 			
1.2.4.	/	<ul style="list-style-type: none"> • Consultative meeting(s) with MoE and other stakeholders on the consultative process to be undertaken and supported by the project • Support MoE in gathering and systematising inputs for the 2027-2030 Action Plan • Support MoE in drafting AP 2027-2030 	20 WDs	20 WDs	Draft Action Plan 2027-2030
1.3.1.	/	<ul style="list-style-type: none"> • Consultative meetings with MoE and other stakeholders to assess the current monitoring and reporting system • Review of relevant reports and other documents • Drafting proposal on communication channels map 	20 WDs	/	Proposal on communication channels map proposed to MoE



		<ul style="list-style-type: none"> • Presentation of the proposal and incorporation of feedback in the final version 			
1.3.2.	/	<ul style="list-style-type: none"> • Consultative meetings with MoE on policy dialogue • Review of relevant materials • Provision of expertise to MoE in promoting transparency and accountability by assisting in planning for effective and participatory policy dialogue • Provision of expertise to MoE in promoting transparency and accountability by assisting in organisation of policy dialogue • Provision of support for high level policy meetings 	15 WDs	15 WDs	Three draft agendas and supporting materials for annual high-level meetings
Total			105 WD	85 WD	

Qualifications Required:

Qualifications and skills:

- A University Degree (where a university degree has been awarded on completion of three years of study in a university or equivalent institution) or at least 3 years of relevant professional experience in addition to General Professional Experience
- Proficiency in written and spoken English
- Have excellent oral and written communication and analytical skills
- Have excellent team working abilities
- Strong communication and presentation skills and the ability to transfer his/her knowledge effectively



<ul style="list-style-type: none">• <i>Knowledge of Serbian language will be considered as an advantage</i>
<p><u>General Professional Experience:</u></p> <ul style="list-style-type: none">• Twelve (12) years of proven professional experience in the education sector.
<p><u>Specific Professional Experience:</u></p> <p>Minimum five (5), preferably seven (7) years of experience in:</p> <ul style="list-style-type: none">• Quantitative and qualitative research (including the development of baseline studies, evaluation of relevant policies, impact analyses, desk review, benchmarking study, etc.),• Planning, carrying out and evaluating research activities,• Development of policy documents in the field of education,• Managing/facilitating complex relationships and thematic cooperation among the various stakeholders (national line institutions, social partners at the national/regional level, etc.) in education,• Developing education-related reports and formulating policy/strategic recommendations.• Knowledge of the national system of reporting on policy documents implementation will be considered an advantage.• Knowledge of and experience in developing an ex-post and ex-ante analysis will be considered an advantage.

Logistics and Timing

The activities are planned to be carried out *in the period of February 2025 until September 2027*.

The exact starting date will be agreed at a later stage, pursuant to the expert's approval by the Contracting Authority.

The number of working days foreseen for this assignment is up to **190 (SNKE 1 – 105 wdays and SNKE 2- 85 wdays)**.

The selected expert is not a Civil Servant or other staff of the public administration of the beneficiary country.

The deadline for application is:

20 February 2025, 17:00

Only short-listed applicants will be contacted.

Please submit the application: CV (EU format), relevant diplomas and employment certificates by email to: snezana.pavlovic@weglobal.org; bojana.boskovic@weglobal.org

All applications will be considered strictly confidential.

For more information, please contact: snezana.pavlovic@weglobal.org



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