

Support to Education Policy

Contract no: 2024/458-683

ADVERTISEMENT

Junior Non-Key Expert for Inclusive education and General education & capacity building

Background:

Project Title: Support to Education Policy

Contract no: 2024/458-683

Main beneficiary: Ministry of Education (MoE)

The overall objective of the project:

The overall objective (Impact) to which this action contributes is bringing about the broad, long-term change in the political, social, economic and environmental context by assisting the Government of Serbia to implement reforms in the field of education as foreseen in the national strategic documents and international commitments.

Purpose of the project:

Strengthening institutional and human capacities of key institutions in the education sector to manage comprehensive education reform; and timely, efficient and effective coordination and implementation of the Sector Reform Performance Contract (SRPC)

The specific objective of the project:

The specific objective (Outcome) of this contract is to strengthen institutional and human capacities in the education sector to manage and coordinate a timely, efficient and effective implementation of sector policies (Education reform).

Main tasks and duties:

The Junior Non-Key Expert will work closely with the Project team, SNKE 5a, and support the Team Leader in the activities and outcomes listed in the table below.

Activity	Sub-Activity	Indicative tasks	Indicative input:	Expected deliverables:
2.2.1	2.2.1.1	<ul style="list-style-type: none"> Developing a list of existing support measures Organizing data collection events Assisting the SNKE in the process of Development of the report on the analysis of support measures and their effectiveness 	20 wd	<ul style="list-style-type: none"> Contribution to the comprehensive report on the analysis of support measures and their effectiveness
2.2.1	2.2.1.5	<ul style="list-style-type: none"> Supporting the SNKE in the process of developing the recommendations for establishing a mechanism for a systematic collection of data and monitoring the effects of support measures through the EMIS 	10 wd	<ul style="list-style-type: none"> Contributions to the recommendations report Contributions to the report on supporting the MoE in integrating supplementary indicators in the EMIS
2.3.1	2.3.1.1	<ul style="list-style-type: none"> Organizing and supporting the process of collecting data for the reports on inclusive education through surveys, focus groups, and interviews and formulate recommendations for improvement in inclusive education Providing organizational support for the development of a Thematic Report on Inclusive Education 2024/25 - 2025/26 Providing organizational support for the development of National Report on Inclusive Education 2024/25-2026/27 	30 wd	<ul style="list-style-type: none"> Contribution to the Thematic Report on Inclusive Education 2024/25 - 2025/26 Contribution to the National Report on Inclusive Education 2024/25-2026/27
2.9.2	2.9.2.1	<ul style="list-style-type: none"> Contributing in the development of the overall training concept for the implementation of the new achievement standards in general education 	2 wd	<ul style="list-style-type: none"> Inputs to the Overall training concept
2.9.2	2.9.2.2	<ul style="list-style-type: none"> Organizing and participating in consultative meetings with stakeholders Assisting the SNKE in the process of designing the training module 	9 wd	<ul style="list-style-type: none"> Inputs to the accompanying training materials of the TOT module

		<ul style="list-style-type: none"> Organizing the TOT 		
2.9.2	2.9.2.3	<ul style="list-style-type: none"> Collecting materials for the digital handbooks/guides for teachers on implementing and adapting their teaching methods using the new standards of achievement Formatting and designing the digital handbook 	5 wd	<ul style="list-style-type: none"> Contribution to the Digital handbooks/guides for the implementation of the new standards of achievement in schools
Total			76 WD	

Qualifications Required:

Qualifications and skills:

- A University Degree (where a university degree has been awarded on completion of three years of study in a university or equivalent institution) or at least 3 years of relevant professional experience in addition to General Professional Experience
- Proficiency in written and spoken English
- Have excellent oral and written communication and analytical skills
- Have excellent team working abilities
- Strong communication and presentation skills and the ability to transfer his/her knowledge effectively
- Knowledge of Serbian language (or other local languages- Bosnian, Croatian, Montenegrin) will be considered as an advantage

General Professional Experience:

- Six (6) years of proven professional experience in the education sector.

Specific Professional Experience:

Minimum three (3), preferably five (5) years of experience in any of the following fields:

- Project management, planning, reporting in the education sector
- Coordination and organization of consultative and capacity building events with teachers and other education stakeholders
- Experience with development of policies connected to the right to education, education possibilities and problems of vulnerable groups will be an advantage
- Previous experience in working with stakeholders in education sector will be considered an advantage

Logistics and Timing

The activities are planned to be carried out *in the period of* **March 2025 until August 2025**

The exact starting date will be agreed at a later stage, pursuant to the expert's approval by the Contracting Authority.

The number of working days foreseen for this assignment is up to **76**.

The selected expert is not a Civil Servant or other staff of the public administration of the beneficiary country.

The deadline for application is:

21 March 2025, 17:00

Only short-listed applicants will be contacted.

Please submit the application: CV (EU format), relevant diplomas and employment certificates by email to: snezana.pavlovic@weglobal.org; bojana.boskovic@weglobal.org

All applications will be considered strictly confidential.

For more information, please contact: snezana.pavlovic@weglobal.org