



## Policy and Legal Advice Centre (PLAC IV)

### Terms of Reference (ToR) for a Short-Term assignment

#### No. 38

<b>Technical assistance requested:</b>	1 (one) Junior Non-key Expert in the area Ch.15 - Energy; Energy Efficiency
<b>Project Title:</b>	Policy and Legal Advice Centre (PLAC IV), Serbia
<b>Ref:</b>	NEAR/BEG/2023/EA-RP/0175
<b>Service Contract No:</b>	(CRIS) 2024/453-315
<b>Main beneficiary:</b>	Ministry of European Integration of the Republic of Serbia and the Negotiating Team
<b>Direct beneficiaries</b>	Negotiating Group Ch. 15; Serbian Ministry of Mining and Energy
<b>Content of the assignment:</b>	Assistance in drafting rulebooks on eco-design of technical products
<b>Budget Line/Expert category</b>	1 (one) Junior Non-key Expert
<b>Duration of the assignment</b>	20 working days (WD), from July 2025 until October 2025

#### 1. Relevant background information

Background information in relation to PLAC IV project:

The scope of the PLAC IV project is to provide support to relevant national institutions in charge of alignment of national legal acts with the Union acquis and to contribute to further building the capacities of relevant national structures for the successful carrying out of accession negotiations.

The PLAC IV project should achieve two results:

**RESULT 1-** Enhanced compatibility of national legislation with EU legislation and its effective implementation

**RESULT 2 -** Enhanced capacities of the relevant national structures for the successful carrying out of accession negotiations

In general, the project aims to foster the accession negotiations process of the Republic of Serbia by supporting the effective alignment of national legislation with the Union acquis and its implementation, and by further building the capacities of the involved carriers of the EU integration process in the Republic of Serbia. After completing the screening process in 2015, the Serbian public administration entered a much more demanding and rigorous exercise of accession negotiations, whereby each step and every decision should result in approaching

actual membership in the EU. For this scenario to happen in accordance with planned dynamics, preparedness and adequate institutional capacity of public administration with highly competent staff is of crucial importance. In the core period of the negotiations, the PLAC IV Project shall support domestic line institutions and the negotiating structures both in performing quality operational work in relation to the harmonisation process and in the effective coordination during various stages and phases in the process for different negotiation chapters.

## **2. Background information in relation to Chapter 15 – Energy – Energy Efficiency**

Energy efficiency remains the focus of the Serbian Ministry for Mining and Energy (hereinafter referred to as the Ministry, or MME) in the next period. The Republic of Serbia managed to open for negotiation with the EU cluster 4, which includes Chapter 15 – Energy. This means that the EU has agreed that the Republic of Serbia has met the opening benchmarks for Chapter 15 - Energy and is therefore sufficiently prepared for negotiations on this chapter. Specifically for Energy Efficiency, the main EU regulation acts have been transposed through the Law on Energy Efficiency and Rational Use of Energy (*Official Gazette of RS*, no. 40/21). However, some technical regulations in the areas of energy labelling and eco-design for specific types of products still need to be transposed and adopted.

The Ministry of Mining and Energy (Department for Energy Efficiency) prepared, and the Government adopted, the Decree on eco-design requirements in December 2021, which transposes EU Directive 2009/125/EC (the Directive on eco-design). MME has adopted 15 rulebooks on eco-design requirements and 10 rulebooks on energy labelling. However, 17 delegated acts for different product groups covered by the Eco-design Directive, and two delegated acts covered by Regulation (EU) 2017/1369, are still pending. They should be transposed until the end of 2026.

The PLAC project has already assisted the MME from 2014 to 2025 in drafting secondary technical regulations. Most of the eco-design rulebooks that should be adopted have already been drafted.

The Ministry of Mining and Energy now needs to transpose three delegated acts that have been adopted in the EU in the meantime. Two of them relate to eco-design requirements – Commission Regulation 2024/1834 (fans), and Commission Regulation 2023/1670 (smartphones), and one relates to energy labelling requirements – Commission Delegated Regulation 2023/1669. Besides that, it is necessary to slightly revise the draft Rulebook on eco design of space heaters (the text has been drafted based on the Commission Regulation (EU) 813/2013), i.e. to revise the Article referring to conformity assessment, in accordance with Articles 7 and 8 and Annexes III to V of Council Directive 92/42/EEC. Adoption of these acts is the subject of two negotiation chapters (Ch. 1 – free movement of goods and Ch. 15 – energy). The adoption thereof is also aimed at avoiding obstacles to the free movement of goods.

At present, there are no ongoing and/or planned assistance projects for the activities covered by this ToR.



### **3. Description of the assignment:**

#### **3.1 Specific objectives**

The specific objective of this assignment is to provide the expert assistance to the Serbian Ministry of Mining and Energy in transposition of EU acquis, that will enable implementing of Directive 2009/125/EC with regard to eco-design of specific product groups: Commission Regulations (EU) 2024/1834 and 2023/1670, implementing of Regulation (EU) 2017/1369 with regard to energy labelling of smartphones and slate tablets - Commission Delegated Regulation (EU) 2023/1669, as well as revision of the article in the drafted Rulebook on eco-design of space heaters which addresses the conformity assessment procedure.

The selected PLAC expert will support MME in drafting regulations transposing the delegated acts. The focus will also be on preparing a dictionary of specific technical terms and their corresponding definitions, as prescribed in the delegated acts. The expert will assist the Ministry in drafting the bylaws in line with the national legal framework, legal traditions and rules set in the Methodology for drafting legal acts in Serbia,<sup>1</sup> in order to successfully complete harmonisation.

#### **3.2 Requested services**

The Junior NKE in the area of Energy Efficiency is expected to provide the following services:

- To assist the MME in drafting 3 (three) rulebooks transposing Regulations (EU) 2024/1834, 2023/1670 and 2023/1669, and in revising the draft Rulebook (transposing 813/2013 delegated act).

#### **3.3 Outputs**

The Junior NKE is expected to deliver the following outputs:

- 3 Rulebooks that transpose Regulations 2024/1834, 2023/1670 and 2023/1669, drafted on Serbian language, and 1 revision of the drafted Rulebook.

#### **3.4 Reporting**

The JNKE shall provide the following reports by using the templates of the Project:

- Final Mission Report, no later than 1 week after completion of tasks under this assignment. This report will include description of all activities and outputs provided by the JNKE in the context of this assignment.
- A brief Interim Report - only upon a request of the PLAC IV team: TL and/or KE2.

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<sup>1</sup> The national guidelines on the uniform methodology for drafting legislation (primary and secondary legislation) adopted by the Parliament and the Government respectively (OG RS, no. 21/10 and no. 75/2010)



### **Submission of reports:**

Draft mission report shall be submitted to the Team Leader of the Project for review and comments at the end of the mission.

The final version of the mission reports prepared in the agreed quality shall be submitted to the Team Leader of the Project for review, comments and final approval.

The reports shall be signed by the JNKE and the Team Leader, responsible for endorsing the reports.

The reports and all prepared documents shall be submitted in a hard copy and electronic version to the Team Leader of the project.

### **3.5 Specifics**

The JNKE shall work under the guidance and follow the instructions of the Team Leader. The JNKE shall collaborate with the project team, other experts involved and representatives of the relevant beneficiary institutions.

Each short-term mission's timing and duration shall be agreed upon with the Beneficiary and the PLAC team before each planned mission.

### **3.6 Expert input**

Total working days	20 working days (WDs) in total have been planned for the Junior Non-Key Expert for this assignment.
Period of the assignment	July-October 2025
Starting day	It is expected that the work will be performed in the period from July 2025 until October 2025. However, the exact starting date will be agreed at a later stage.
Location/place of assignment	The JNKE has to deliver 100% of the input in Belgrade, Serbia.
Working language	English and Serbian



#### 4. Expert Profile – Junior NKE (20 working days):

<b>Qualification and skills (25 points)</b>	<ul style="list-style-type: none"> <li>• A level of education, which corresponds to completed university studies of at least 3 years in the relevant field attested by a diploma such as Electrical Engineering, Mechanical Engineering or similar, relevant to the assignment</li> <li>• Computer literacy</li> <li>• Be proficient in report drafting</li> <li>• Excellent communication and analytical skills</li> <li>• Proficiency in the English language</li> <li>• Be independent and free from conflicts of interest in the responsibilities they take on</li> </ul>
<b>General professional experience (25 points)</b>	<ul style="list-style-type: none"> <li>• At least 5 (five) years of general postgraduate professional experience related to Union acquis gained in an EU member state, candidate or potential candidate country</li> </ul>
<b>Specific professional experience (50 points)</b>	<ul style="list-style-type: none"> <li>• Postgraduate professional experience in the transposition and/or implementation of Union acquis in the field of Chapter 15 related to energy efficiency</li> <li>• Postgraduate professional experience and/or knowledge of the Union legislation related to energy labelling and eco-design, would be an advantage</li> <li>• Knowledge of the Serbian legal system will be an advantage.</li> </ul>

#### 5. Applications

Applications (EU format CV in English using this format:

[www.ibf.be/public/events/17822/TEMPLATE\\_CV\\_EN\\_for\\_online\\_applications.docx](http://www.ibf.be/public/events/17822/TEMPLATE_CV_EN_for_online_applications.docx)) need to be submitted by e-mail to [domi@ibf.be](mailto:domi@ibf.be) with a copy to [bortolameazzi@ibf.be](mailto:bortolameazzi@ibf.be) no later than **17:00 hrs, 3 July 2025**, titled: "**Application for the position – Junior NKE in the area of Ch. 15 – Energy Efficiency**".

References must be available on request. Only short-listed candidates will be contacted.

Pre-selected experts will be requested to sign a Statement of Availability (SoA) in which they acknowledge and confirm their availability to accomplish this assignment within the indicated period, at the indicated starting date and within the number of working days requested.

The Project is an equal opportunity employer. All applications will be considered strictly confidential.

Advertised posts are not available to civil servants or other public administration officials in Serbia, the beneficiary country.