**Support to Education Policy**

**Contract no: 2024/458-683**

**ADVERTISEMENT**

**Ad No13/ ToR11. Senior Non-Key Expert for Inclusive education and Violence Prevention**

***Background:***

**Project Title:** Support to Education Policy

**Contract no**: 2024/458-683

**Main beneficiary:** Ministry of Education (MoE)

**The overall objective of the project:**

The overall objective (Impact) to which this action contributes is bringing about the broad, long-term change in the political, social, economic and environmental context by assisting the Government of Serbia to implement reforms in the field of education as foreseen in the national strategic documents and international commitments.

**Purpose of the project:**

Strengthening institutional and human capacities of key institutions in the education sector to manage comprehensive education reform; and timely, efficient and effective coordination and implementation of the Sector Reform Performance Contract (SRPC)

**The specific objective of the project:**

The specific objective (Outcome) of this contract is to strengthen institutional and human capacities in the education sector to manage and coordinate a timely, efficient and effective implementation of sector policies (Education reform).

***Main tasks and duties:***

The Senior Non-Key Expert will work closely with the Project team, SNKEs, JNKE, and support the Team Leader in the activities and outcomes listed in the table below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Activity** | **Sub- Activity** | **Indicative tasks** | **Indicative input:** | **Expected deliverables:** |
| 2.8.3 | n/a | * Development of a guide to improve employee competencies for prevention activities * Contribute to the guide for parents and other actors in the local community | 15 wd | * Guide to improve employee competencies for prevention activities * Contribution to the guide for parents |
| 2.8.4 | n/a | * Participating in discussion sessions with educational institutions on the findings and recommendations for enhancing prevention and safety measures and efficient channels for informing education stakeholders on prevention measures * Contributing to the material for media campaign about violence prevention measures in schools | 10 wd | * Report on the discussion sessions with schools * Contribution to the material for the media campaign |
| **Total** |  |  | **25 WD** |  |

***Qualifications Required:***

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| --- |
| *Qualifications and skills:*   * A University Degree (where a university degree has been awarded on completion of three years of study in a university or equivalent institution) or at least 3 years of relevant professional experience in addition to General Professional Experience * Proficiency in written and spoken English * Have excellent oral and written communication and analytical skills * Have excellent team working abilities * Strong communication and presentation skills and the ability to transfer his/her knowledge effectively * Knowledge of Serbian language (or other local languages- Bosnian, Croatian, Montenegrin) will be considered as an advantage * *PhD in a relevant field will be considered a strong advantage* |
| *General Professional Experience:*   * Twelve (12) years of proven professional experience in the education sector. |
| *Specific Professional Experience:*  Minimum five (5), preferably seven (7) years of experience in any of the following fields:   * Proven knowledge of violence prevention measures in educational institutions, including familiarity with existing manuals, programs, guidebooks, teacher training materials, public awareness publications, and scientific research on effective violence prevention approaches in schools. * Practical experience in designing and implementing violence prevention programs for schools. * Experience in writing academic and applied materials, including manuals, guidebooks, and publications tailored to teachers, schools, and the general public * In-depth knowledge of the Serbian education system, relevant policies, and legislation will be considered and advantage * Strong communication skills, particularly in engaging with teachers and parents on sensitive or complex issues will be considered an advantage |

***Logistics and Timing***

The activities are planned to be carried out *in the period of**August 2025 until November 2026*.

The exact starting date will be agreed at a later stage, pursuant to the expert’s approval by the Contracting Authority.

The number of working days foreseen for this assignment is up to **25.**

The selected expert is not a Civil Servant or other staff of the public administration of the beneficiary country.

The deadline for application is:

**8 May 2025, 17:00**

Only short-listed applicants will be contacted.

Please submit the application: CV (EU format), relevant diplomas and employment certificates by email to: [snezana.pavlovic@weglobal.org](mailto:snezana.pavlovic@weglobal.org); bojana.boskovic@weglobal.org

All applications will be considered strictly confidential.

For more information, please contact: [snezana.pavlovic@weglobal.org](mailto:snezana.pavlovic@weglobal.org)