

Support to Education Policy

Contract no: 2024/458-683

ADVERTISEMENT

Ad No16/ToR 15. Senior Non-Key Expert for strengthening students' entrepreneurial skills

Background:

Project Title: Support to Education Policy

Contract no: 2024/458-683

Main beneficiary: Ministry of Education (MoE)

The overall objective of the project:

The overall objective (Impact) to which this action contributes is bringing about the broad, long-term change in the political, social, economic and environmental context by assisting the Government of Serbia to implement reforms in the field of education as foreseen in the national strategic documents and international commitments.

Purpose of the project:

Strengthening institutional and human capacities of key institutions in the education sector to manage comprehensive education reform; and timely, efficient and effective coordination and implementation of the Sector Reform Performance Contract (SRPC)

The specific objective of the project:

The specific objective (Outcome) of this contract is to strengthen institutional and human capacities in the education sector to manage and coordinate a timely, efficient and effective implementation of sector policies (Education reform).

Main tasks and duties:

The Senior Non-Key Expert will work closely with the Project team, SNKE 5b, JNKE 4 and 5, and support the Team Leader in the activities and outcomes listed in the table below.

Act	Sub-Activity	Indicative tasks	Indicative input:	Expected deliverables:
2.10.3	2.10.3.1	<ul style="list-style-type: none"> Consultative meetings with MoE and other stakeholder to define the methodology for analysis Review of relevant documentation and reports Drafting the analysis report with recommendations Finalise the analysis report with recommendations based on the feedback provided by MoE and key stakeholders 	4 wd	Analysis report with recommendations for entrepreneurial and financial literacy
2.10.3.	2.10.3.2	<ul style="list-style-type: none"> Consultative meetings with MoE and other stakeholders to discuss TNA methodology Prepare methodology Finalise methodology based on MoE feedback Conduct TNA Prepare TNA report Prepare a Training programme for the development of entrepreneurial and financial competencies of students Finalise the outputs based on MoE's feedback 	10 wd	<ul style="list-style-type: none"> TNA report Training programme (ToT) for the development of entrepreneurial and financial competencies of students (agenda, scenario, handouts, PPTs, other accompanying materials)
2.10.3	2.10.3.3	<ul style="list-style-type: none"> Consultative meetings with MoE and other stakeholders to discuss selection of trainers to be trained Organise and deliver the training of trainers Draft the report 	4 wd	<ul style="list-style-type: none"> Report on the delivered training
2.10.5	2.10.5.1	<ul style="list-style-type: none"> Consultative meetings with MoE and other stakeholder to define the methodology for analysis of the current state of pupil cooperatives Review existing materials (conference reports, good practices, training reports, etc.) Perform analysis Draft the analysis report with recommendations 	7 wd	<ul style="list-style-type: none"> Analysis report with recommendations for pupil cooperatives

2.10.5	2.10.5.2	<ul style="list-style-type: none"> Finalise analyses report and recommendations based on the feedback from MoE 		<ul style="list-style-type: none"> Needs analyses report Draft materials for the promotion of cooperatives
		<ul style="list-style-type: none"> Consultative meetings with MoE to define the selection criteria Consultative meetings with MoE to define methodology for the needs analyses for support to empower institutions to open cooperatives Perform analyses Draft needs analyses report with recommendations Prepare draft materials for the promotion of cooperatives 	7 wd	
Total			32 wd	

Qualifications Required:

Qualifications and skills:

- A University Degree in social science or humanities or a related field. (where a university degree has been awarded on completion of three years of study in a university or equivalent institution) or at least 3 years of relevant professional experience in addition to General Professional Experience
- Proficiency in written and spoken English
- Have excellent oral and written communication and analytical skills
- Have excellent team working abilities
- Strong communication and presentation skills and the ability to transfer his/her knowledge effectively
- Knowledge of Serbian language (or other local languages- Bosnian, Croatian, Montenegrin) will be considered as an advantage

General Professional Experience:

- Twelve (12) years of proven professional experience in the education sector.

Specific Professional Experience:

Minimum five (5), preferably ten (10) years of experience in any of the following:

- Participation in education research and education development projects
- Conducting desk reviews, analyses, and synthesizing findings into actionable recommendations preferably in education sector.



- Conducting training needs analysis and developing/delivering training of trainers.
- Developing and/or implementing training programs establishing links between education and the labour market will be considered an advantage.
- Experience in organizing, facilitating or leading stakeholder meetings/workshops will be considered an advantage.
- Experience working with schools, universities, education institutions will be considered an advantage.

Logistics and Timing

The activities are planned to be carried out *in the period of September 2025 until January 2026*.

The exact starting date will be agreed at a later stage, pursuant to the expert's approval by the Contracting Authority.

The number of working days foreseen for this assignment is up to 32.

The selected expert is not a Civil Servant or other staff of the public administration of the beneficiary country.

The deadline for application is:

23 September 2025, 17:00

Only short-listed applicants will be contacted.

Please submit the application: CV (EU format), relevant diplomas and employment certificates by email to: snezana.pavlovic@weglobal.org; jelena.jevtic@weglobal.org

All applications will be considered strictly confidential.

For more information, please contact: snezana.pavlovic@weglobal.org