



Policy and Legal Advice Centre (PLAC IV)

Terms of Reference (ToR) for a Short-Term assignment

No. 49

Technical assistance requested:	Senior Non-Key Expert in the development of public policy documents and impact analyses in the field of Telecommunications – Gigabit Infrastructure Act
Project Title:	Policy and Legal Advice Centre (PLAC IV), Serbia
Ref:	NEAR/BEG/2023/EA-RP/0175
Service Contract No:	(CRIS) 2024/453-315
Main beneficiary:	The Ministry for European Integration
Target beneficiaries	Negotiating Group Ch. 10; The Ministry of Information and Telecommunications (MIT)
Budget Line/Expert category	Senior Non-Key Expert
Duration of the assignment	15 SNKE working days (WD), from October 2025 to December 2025

1. Relevant background information

Background information in relation to PLAC IV project:

The overarching objective of the PLAC IV project is to support the Serbian administration in effectively conducting accession negotiations and managing the processes of EU integration and pre-accession assistance, with the goal of EU membership.

The specific purpose of the project is:

“To achieve a high level of effective alignment of national legislation with the EU acquis and ensure its implementation.”

The PLAC IV project is designed to achieve two primary results:

R1: Enhanced alignment of Serbian national legislation with EU legislation and strengthened capacities for its effective and efficient implementation.

R2: Improved institutional and administrative capacities of relevant national structures to successfully conduct EU accession negotiations and manage complementary processes.

2. Description of the assignment

The Republic of Serbia is obliged to transpose the **Gigabit Infrastructure Act** (Regulation 2024/1309 on measures to reduce the cost of deploying gigabit electronic communications networks) by enacting a **Law on Measures to Reduce the Costs of Deploying Very High-Capacity Electronic Communications Networks**. During the adoption process of the Draft Law, a **Regulatory Impact Analysis** should be prepared in accordance with the Regulation on Regulatory Impact Analysis (*Official Gazette of RS*, No. 20/2025), which sets up a new framework for implementing regulatory impact assessment (RIA) within the legislative procedure in the Republic of Serbia.

Considering that the adoption of the Law is planned for the end of 2025 according to the Reform Agenda, MIT needs assistance in preparing the Regulatory Impact Analysis in line with the new Regulation.

a. Specific objectives

The specific objective of this assignment is to assist the Ministry of Information and Telecommunications (MIT) in preparing an **Analysis of the Regulatory Impact of the Law on Measures to Reduce the Costs of Deploying Very High-Capacity Electronic Communications Networks**.

Within the scope of this objective, the following activities are foreseen:

- 1) Preparing a report on the conducted EX ANTE regulatory impact analysis,
- 2) Preparing a report on the EX POST analysis and evaluation of the regulatory impact, and
- 3) Preparing a report on the consultations conducted during the drafting of the regulation.

The selected expert will ensure that the proposed law addresses the evolving challenges of digital services and strengthens Serbia's readiness for integration into the EU Digital Single Market.

b. Requested services

The SE is expected to provide the following services:

- Analyse the Draft Law and the Gigabit Infrastructure Act, review good European practices and the national regulatory framework, as well as available data and information on the deployment of very high-capacity electronic communication networks in Serbia, and prepare the Regulatory Impact Analysis along with the accompanying templates.

c. Outputs

The SE is expected to deliver the following outputs:

- Report on the conducted EX ANTE regulatory impact analysis;
- Report on the EX POST analysis and evaluation of the regulatory impact; and
- Report on the public consultations conducted during the drafting of the law.



d. Reporting

The expert shall provide the following reports by using the templates of the Project:

- Final Mission Report, no later than one week after completing tasks under this assignment. This report will include a description of all activities and outputs provided by the SNKE in the context of this assignment;
- A brief interim report - only upon a request of the PLAC IV team: TL and/or KE 2.

Submission of reports:

- Draft mission report shall be submitted to the Team Leader of the Project for review and comments at the end of the mission.
- The final version of the mission report prepared with the agreed quality shall be submitted to the Team Leader of the Project for review, comments and final approval.
- The reports shall be signed by the expert and the Team Leader, who is responsible for endorsing them.
- The reports and all prepared documents shall be submitted in hard copy and electronic versions to the Team Leader of the project.

e. Specifics

The expert shall work under the guidance and follow the instructions of the Team Leader and/or Key Legal Expert. The expert shall collaborate with the project team, other experts involved and representatives of the relevant beneficiary institutions.

For each short-term mission, the timing and duration shall be agreed upon with the Beneficiary and the PLAC team before each planned mission.

3. Expert's input

Total working days	15 working days for a Senior Non-Key Expert have been planned for this assignment.
Period of the assignment	October 2025 – December 2025
Starting day	It is expected that the work will be performed in October and November 2025. However, the exact starting date will be agreed at a later stage.
Location/place of assignment	The expert must deliver 100% of the input in Belgrade, Serbia, unless otherwise agreed, due to extraordinary circumstances.
Working language	English/Serbian



4. Expert's Profile:

Qualification and skills (25 points)	<ul style="list-style-type: none"> • A level of education corresponding to completed university studies of at least 4 (four) years, attested by a diploma in organisational and/or technical/technological sciences. • Proficiency in the English language (written and spoken). • Excellent computer skills (MS Office package). • Excellent communication, analytical, and organisational skills. • Independence and freedom from conflicts of interest in carrying out the responsibilities under the assignment.
General professional experience (25 points)	<ul style="list-style-type: none"> • At least 8 (eight) years of general postgraduate professional experience in the fields of organisational and technical/technological sciences, gained in an EU Member State, candidate, or potential candidate country; • Familiarity with the functioning of the public administration of the Republic of Serbia.
Specific professional experience (50 points)	<p>Proven experience in the following fields:</p> <ul style="list-style-type: none"> • Experience in the preparation, implementation, and impact analysis of public policies; • Knowledge of the field of telecommunications development will be an asset.

5. Applications

Applications (EU format CV in English using this format:

www.ibf.be/public/events/17822/TEMPLATE_CV_EN_for_online_applications.docx) need to be submitted by e-mail to domi@ibf.be with a copy to bortolameazzi@ibf.be no later than 17:00 hrs, 08/10/2025, titled:

"Application for the position – Senior Non-Key Expert in the area of Telecommunications – Gigabit Infrastructure".

References must be available on request. Only short-listed candidates will be contacted.

The Project is an equal-opportunity employer. All applications will be considered strictly confidential. Advertised posts are not available to civil servants or other officials of the public administration in the beneficiary country, Serbia.

Please note that pre-selected experts are requested to sign a Statement of Availability (SoA) to acknowledge and confirm their availability to accomplish this assignment within the indicated period, at the indicated starting date (if any), and within the number of working days requested.

For further information, please contact the Project Director at bortolameazzi@ibf.be.